The Original Florida

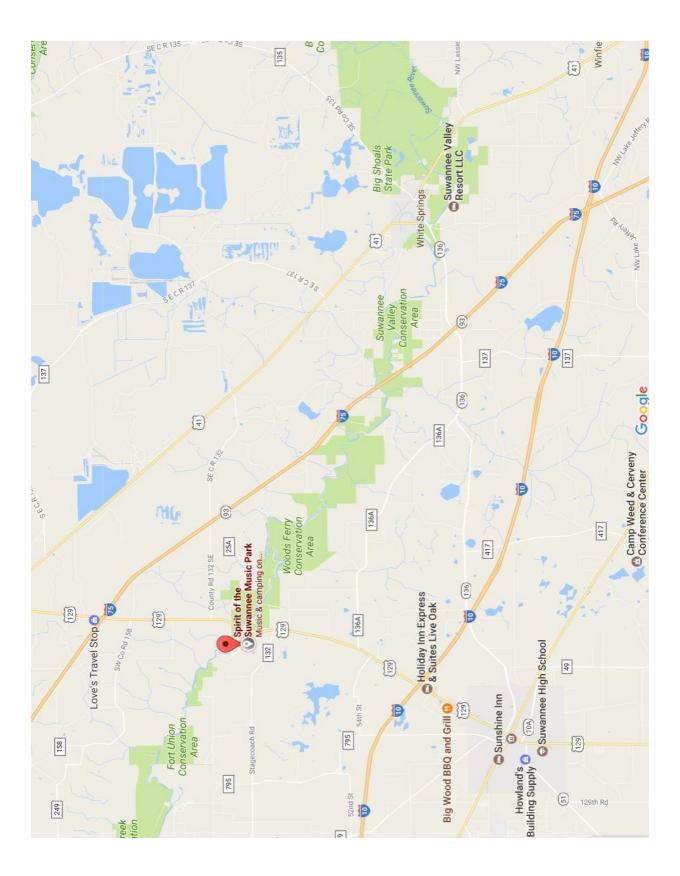
TOURISM TASK FORCE



MEETING NOTICE

There will be a meeting of the Original Florida Tourism Task Force on March 15, 2018. The meeting will be held at the Grand Hall, Spirit of the Suwannee Music Park, 3076 95th Drive, Live Oak, Florida beginning at 10:00 a.m.

(Location Map on Back)



The Original Florida

TOURISM TASK FORCE Meeting Agenda



Spirit of the Suwannee Music Park 3076 95th Avenue, Live Oak, FL Suwannee County

March 15, 2018 Thursday 10:00 a.m.

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III.	Approval of the February 15, 2018 Meeting Minutes	5
IV.	Old Business	
	 A. Committee Reports 1. Finance Committee Report a. Monthly Financial Report Review and Approval, January 2018 	13
	 B. Fiscal Year 2016-17 Regional Rural Development Grant 1. 4th Quarter Report and Reimbursement Submittal Status 2. 4th Quarter VisaVue Report, Domestic and International Editions 	
	 C. Fiscal Year 2017-18 Regional Rural Development Grant Scope of Work Deliverables and Cost Estimates, February 6, 2018 2018 Marketing Project Pseudo Reservation System Paddling and Parks Microsite Task Force Video Website Blogs Bicycle Routes - Review and Update Springs Guide - Review and Update VisaVue, Domestic and International Editions Big Bend Saltwater Paddling Trail Guide Purchase In-house Brochure Printing Domestic Travel Shows Advertising Campaign UnDiscovered Florida Co-op Advertisement Brochure Distribution Southeast Tourism Society Marketing College and 2018 Florida Governor's Tourism Conference 	67 73
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D. VISIT FLORIDA Grants	
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b. Chicago Travel and Adventure Show Report	
c. Chicago RV and Camping Show Report	
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Leadership Forum: "North Florida Springs and Cave Diving," presented by Cath	ıy Lesh,

Dive Outpost

VI. New Business

V.

- A. Announcements
- B. Other New Business

Date and Location of Next Meeting:

The next regular meeting is scheduled for 10:00 a.m., April 19, 2018 at a location to be determined in Jefferson County.



MINUTES OF **The Original Florida** TOURISM TASK FORCE

Holiday Inn Hotel and Suites Lake City, FL Columbia County

MEMBERS PRESENT

Will Sexton, Bradford County Rod Butler, Columbia County Paula Vann, Columbia County Russ McCallister, Dixie County Nancy Bednarek, Dixie County Patricia Watson, Gilchrist County Katrina Richardson, Jefferson County Nancy Wideman, Jefferson County Tisha Whitehurst, Levy County Phyllis Williams, Madison County Teena Peavey, Suwannee County Sandy Beach, Taylor County Dawn Taylor, Taylor County, Chair February 15, 2018 10:00 a.m.

OTHERS PRESENT

Alden Rosner, Columbia County Tourist Development Council Roland Loog, Volunteer Lois Nevins, By All Means Travel Sean Plemons, Visit Gainesville Charissa Setzer, Suwannee County Tourist Development Council

STAFF PRESENT

Steven Dopp

MEMBERS ABSENT

Ron Gromoll, Alachua County* Julie Waldman, Alachua County Daniel Riddick, Bradford County Susan Ramsey, Hamilton County Susie Page, Lafayette County, Vice-Chair Carol McQueen, Levy County Trent Abbott, Madison County Alvin Jackson, Suwannee County* Dave Mecusker, Union County, Treasurer Gail Gilman, Wakulla County

I. CALL TO ORDER, INTRODUCTIONS

Noting the presence of a quorum, Chair Dawn Taylor called the meeting to order at 10:07 a.m. and called for introductions.

* Attending travel trade show representing The Original Florida Tourism Task Force.

II. APPROVAL OF THE AGENDA

Chair Taylor requested approval of the meeting agenda.

ACTION: Nancy Wideman moved and Sandy Beach seconded to approve the agenda as circulated. The motion passed unanimously.

III. APPROVAL OF THE JANUARY 18, 2018 MINUTES

Chair Taylor asked for approval of the January 18, 2018 meeting minutes.

ACTION: Ms. Wideman moved and Ms. Beach seconded to amend the minutes to note that Ms. Wideman was present and to approve the January 18, 2018 minutes as amended. The motion passed unanimously.

IV. OLD BUSINESS

- A. Committee Reports
 - 1. Finance Committee Report
 - a. Monthly Financial Report Review and Approval, December 31, 2017

Steven Dopp presented the December 31, 2017 monthly financial report.

ACTION: Ms. Beach moved and Russ McCallister seconded to include invoices and related documentation in future monthly financial reports for all credit card purchases. The motion passed unanimously.

ACTION: Katrina Richardson moved and Teena Peavey seconded to approve the December 31, 2017 monthly financial report as circulated. The motion passed unanimously.

b. Vendor Ranking and Selected Vendor for 2018 Marketing Project

Chair Taylor reported that the Marketing Committee met earlier today and approved the final vendor ranking for the 2018 Marketing Project. She stated that Jumpem, LLC, was the highest ranking vendor and, as authorized by the Task Force at its November 16, 2017 meeting, staff will negotiate a contract with Jumpem, LLC.

- B. Fiscal Year 2016-17 Florida Department of Economic Opportunity Regional Rural Development Grant
 - 1. Approval of 4th Quarter Report and Reimbursement Submittal

Mr. Dopp presented the 4th quarter report and reimbursement package.

- ACTION: Ms. Wideman moved and Ms. Richardson seconded to approve the Fiscal Year 2016-17 Florida Department of Economic Opportunity Regional Rural Development Grant 4th Quarter Report and Reimbursement Submittal as circulated. The motion passed unanimously.
 - C. Fiscal Year 2017-18 Florida Department of Economic Opportunity Regional Rural Development Grant
 - 1. Scope of Work

Mr. Dopp stated that the Task Force had received the Florida Department of Economic Opportunity contract for the Fiscal Year 2017-18 Regional Rural Development Grant.

2. Deliverables and Cost Estimates

Mr. Dopp discussed the revised list of deliverables and cost estimates included in the meeting packet. He noted that the revised cost estimates reflect the funding changes the Task Force has made since the submittal of the grant application.

3. 2018 Marketing Project

Mr. Dopp stated that he will contact Jumpem, LLC, and negotiate a contract for 2018 the project.

4. Pseudo Reservation System

Mr. Dopp stated that Jumpem, LLC, has already developed a simple pseudo-reservation system for the Task Force. He stated that the system is an empty shell that needs data entry from the Task Force before it is visible on the website.

5. Parks and Paddling Microsites

Mr. Dopp stated that a volunteer intern is developing material for the parks microsite. He anticipates that the microsite will be similar to the existing bicycle microsite.

Mr. McCallister advised that the microsites should include legal liability disclaimer statements.

6. Task Force Video

No action was taken on this agenda item.

7. Website Blogs - Nancy Moreland Blogger Update

Mr. Dopp reported that he had been in contact with Ms. Moreland and that she had declined the offer to post blogs on the Task Force website.

The Original Florida Tourism Task Force Meeting Minutes 2/15/18 Page 4

8. Bicycle Routes - Review and Update

No action was taken on this agenda item.

9. Springs Guide - Review and Update

No action was taken on this agenda item.

10. VisaVue, Domestic and International Editions

No action was taken on this agenda item.

11. Big Bend Saltwater Paddling Trail Guide Purchase

Mr. Dopp reported that the Task Force purchased 100 copies of the Big Bend Saltwater Paddling Trail Guide from the Florida Wildlife Conservation Foundation.

12. In-house Brochure Printing

No action was taken regarding this agenda item.

13. Domestic Travel Shows

It was agreed by consensus that the Task Force will not exhibit at the 2018 Hershey RV Show.

Mr. Dopp asked Task Force members to forward to him additional domestic travel shows at which the Task Force could exhibit.

- 14. Advertising Campaign
 - a. unDiscovered Florida Co-op Advertisement

Mr. Dopp stated that co-op advertisement participants should have been contacted by Terri Tonkin of Worth Media regarding their advertisements. He also requested participants to forward their advertisements to Sean Plemons at Visit Gainesville who is designing the advertisement.

15. Brochure Distribution

Mr. Dopp stated that the Task Force has entered into a contract with Florida Suncoast Tourism for distribution of the Task Force brochure within the state of Florida. Mr. Dopp also stated that the Task Force has entered into a contract with CTM Media Group for brochure distribution along I-75 from Lake City to Atlanta. 16. Southeast Tourism Society Marketing College and 2018 Florida Governor's Tourism Conference

Task Force members indicated that Katrina Richardson, Phyllis Williams, Christina Walker, Sandy Beach, Paula Vann, Pat Watson, Charissa Seltzer, Tisha Whitehurst indicated an interest in attending Marketing College this year.

17. Professional Organization Memberships

No action was taken regarding this agenda item.

- D. VISIT FLORIDA Grants
 - 1. VISIT FLORIDA North Central Florida Fiscal Year 2017-18 Rural Area of Opportunity Program

The Task Force agreed by consensus to purchase white plastic bags with a two-color logo using VISIT FLORIDA promotion funds.

Chair Taylor distributed a draft brochure featuring Visit Natural North Florida beaches. She requested Task Force members review the brochure and forward any recommended changes to her. Chair Taylor also stated that she would produce a number of the brochures for distribution at travel shows.

Mr. Dopp stated that he had developed paddling reservation forms to take to travel shows. He stated that booth staffs can use these forms to receive serious inquiries from potential paddlers. He further stated that the inquiries can be forwarded to applicable paddling guides.

Ms. Beach suggested the Task Force also develop an inquiry form similar to reader service response cards found in magazines. She stated that they could also be taken to travel shows for visitors to fill in and be distributed by Task Force staff to appropriate county destination marketing organizations.

Will Sexton stated that he would prefer to shorten the tag line from "Where Nature is Our Theme Park" to "Nature is Our Theme Park." It was agreed by consensus to use "Nature is our Theme Park" as the Task Force tagline.

Chair Taylor stated that Donna Creamer has not been reimbursed for her airfare for the Washington, DC Travel and Adventure Show and the New York Times Travel Show as she purchased economy comfort plus seating. Chair Taylor stated that Ms. Creamer should be reimbursed for the full cost of the airfare by the Task Force.

Mr. Dopp stated that the state travel manual allows reimbursement for economy seating, not economy comfort plus seating. He further stated that if Ms. Creamer can provide documentation of the difference between her economy comfort plus seat airfare and an economy seat airfare that the Task Force could reimburse her for the amount of the economy airfare.

Chair Taylor requested Mr. Dopp to email travel show exhibitors reimbursement policies and procedures for economy airfare versus economy comfort plus airfare. She further stated that the email should clearly state that documentation of the difference in price between economy comfort plus airfare and economy airfare must be provided or the airfare will not be reimbursed.

a. Washington, DC Travel and Adventure Show Report

No discussion occurred regarding this agenda item.

b. Atlanta Camping and RV Show Report

Roland Loog reported on the Atlanta Camping and RV Show.

c. Boston Globe Travel Show Report

Sandy Beach reported on the Boston Globe Travel Show. Ms. Beach recommended that persons inside Task Force booths should be limited to Task Force-designated Travel Show representatives.

Chair Taylor stated that she would ask Ms. Creamer to communicate to future Task Force booth exhibitors that persons within the booth be limited to persons knowledgeable of tourism attractions and facilities of the region and who are actively engaged with promoting the region.

Mr. Dopp stated that he would obtain a copy of the Visit Gainesville/Alachua County job description for travel show attendees.

Mr. Dopp stated that he would ask an intern to develop a theme-based listing of tourist attractions within the region.

d. Travel Shows and Travel Show Assignments

The Task Force agreed by consensus to appoint Mr. McCallister as the Alternate for the Midwest Mountaineering Spring Expo.

E. VISIT FLORIDA Monthly Report

No monthly report was provided by VISIT FLORIDA.

F. Staff Items

1. House Bill 1103 and Senate Bill 1646 Update

Mr. Dopp updated the Task Force on the status of House Bill 1103 and Senate Bill 1646.

2. Fiscal Year 2018-19 Regional Rural Development Grant

The Task Force reviewed potential projects to be included in the Fiscal Year 2018-19 Regional Rural Development Grant application.

3. Unpaid 2017-18 Regional Cooperative Marketing Fees

Mr. Dopp updated the Task Force regarding member counties which have no yet paid their 2017-18 Regional Cooperative Marketing Fees.

- G. Other Old Business
 - 1. Updated Task Force Member Contact Information

Mr. Dopp stated that Tisha Whitehurst was appointed a Task Force member by the Levy County Board of County Commissioners.

2. 2018 Meeting Dates and Location

No changes were made to meeting dates and locations.

V. Leadership Forum:

No Leadership Forum was held.

- VI. New Business
 - A. Announcements

Task Force members made announcements of interest to the Task Force.

B. Other New Business

No other new business was discussed.

Date and Location of Next Meeting

The next regular meeting is scheduled for 10:00 a.m., March 15, 2018 at a location to be determined in Suwannee County.

The meeting adjourned at 2:00 p.m.

Dawn Taylor, Chair

Minutes prepared by Steven Dopp of the North Central Florida Regional Planning Council.

<u>3/15/18</u> Date This page intentionally left blank.



9:49 AM 03/06/18 Accrual Basis

The Original Florida Tourism Task Force Balance Sheet As of January 31, 2018

Jan 31, 18

ASSETS Current Assets Checking/Savings Cash in Bank - Capital	66,909.88
Total Checking/Savings	66,909.88
Accounts Receivable Accounts Receivable	4,000.00
Total Accounts Receivable	4,000.00
Other Current Assets Prepaid Expense Prepaid Registration Fe	3,902.30 23,873.85
Total Other Current Assets	27,776.15
Total Current Assets	98,686.03
TOTAL ASSETS	98,686.03
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable Accounts Payable	13,275.76
Total Accounts Payable	13,275.76
Total Current Liabilities	13,275.76
Total Liabilities	13,275.76
Equity Unrestricted Earnings Net Income	71,932.31 13,477.96 85,410.27
Total Equity	00,410.27
TOTAL LIABILITIES & EQUITY	98,686.03

13

10:03 AM

03/06/18

Accrual Basis

The Original Florida Tourism Task Force Profit & Loss January 2018

	Jan 18
Expense Marketing Collateral Materials Suwannee Paddling Guide Collateral Materials - Other	10,500.00 3,605.00
Total Collateral Materials	14,105.00
Public Relations Advertising Advertising Ad Campaign Undiscovered Florida Co-op Total Advertising	6,000.00 6,680.00 12,680.00
Total Public Relations	12,680.00
Trade Shows Atlanta Camping and RV New York Times Travel Washington DC Travel Advent	4,617.19 5,733.35 4,172.16
Total Trade Shows	14,522.70
Website Revise Homepage	15,000.00
Total Website	15,000.00
Total Marketing	56,307.70
Memberships Miscellaneous Postage	175.00 2,204.40 68.06
Total Expense	58,755.16
Net Income =	-58,755.16

14

3:28 PM

02/14/18

The Original Florida Tourism Task Force Reconciliation Summary Cash in Bank - Capital City, Period Ending 01/31/2018

	Jan 31, 18
Beginning Balance	97,568.91 🗸
Cleared Transactions Checks and Payments - 12 items Deposits and Credits - 2 items	-42,979.03 J 19,000.00
Total Cleared Transactions	-23,979.03
Cleared Balance	73,589.88
Uncleared Transactions Checks and Payments - 1 item Deposits and Credits - 1 item	-6,680.00 0.00
Total Uncleared Transactions	-6,680.00
Register Balance as of 01/31/2018	66,909.88
New Transactions Checks and Payments - 7 items Deposits and Credits - 1 item	-13,127.68 1,000.00
Total New Transactions	-12,127.68
Ending Balance	54,782.20

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02/14/18

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The Original Florida Tourism Task Force Reconciliation Detail Cash in Bank - Capital City, Period Ending 01/31/2018

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Checks a	and Payments - 12				4 050 00	4 950 00
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Bill Pmt -Check	12/21/2017	1238	United Parcel Service	X	-8.19	-4,858.19 -25,858.19
Bill Pmt -Check	01/04/2018	1241	JUMPEM	Х	-21,000.00	-36,358.19
Bill Pmt -Check	01/04/2018	1239	EuroGrafix/EuroPrint	X	-10,500.00	-39,163.19
Bill Pmt -Check	01/18/2018	1247	NCFRPC	x	-2,805.00 -2,580.56	-41,743.75
Bill Pmt -Check	01/18/2018	1246	KoonsS	X		-42,204.25
Bill Pmt -Check	01/18/2018	1244	Freeman 3	X	-460.50	-42,204.20
Bill Pmt -Check	01/18/2018	1245	Freeman 4	x	-409.50 -175.00	-42,788.75
Bill Pmt -Check	01/18/2018	1243	Florida Outdoor Wri	X	-116.37	-42,905.12
Bill Pmt -Check	01/18/2018	1248	United Parcel Service	X		-42,960.12
Bill Pmt -Check	01/18/2018	1249	VisitFlorida	Х	-55.00	
Bill Pmt -Check	01/18/2018	1242	Blaine	Х	-18.91	-42,979.03
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Register Balance a					-30,659.03	66,909.88
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New Transa	and Payments - 7	items				
Bill Pmt -Check	02/01/2018	1252	Donna Creamer		-6,278.62	-6,278.62
Bill Pmt -Check	02/01/2018	1251	Dawn Taylor		-2,292.87	-8,571.49
Bill Pmt -Check	02/01/2018	1255	LoogR		-1,390.19	-9,961.68
Bill Pmt -Check	02/01/2018	1257	Alvin Jackson		-1,384.87	-11,346.5
Bill Pmt -Check	02/01/2018	1254	Lois Nevins		-827.00	-12,173.55
	02/01/2018	1253	Fish & Wildlife Fou		-800.00	-12,973.55
Bill Pmt -Check Bill Pmt -Check	02/01/2018	1256	United Parcel Service		-154.13	-13,127.68
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Total New T	ransactions			;	-12,127.68	-12,127.68
Ending Balance				;	-42,786.71	54,782.20

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P.O. Box 900 Tallahassee, FL 32302 ACCOUNT STATEMENT

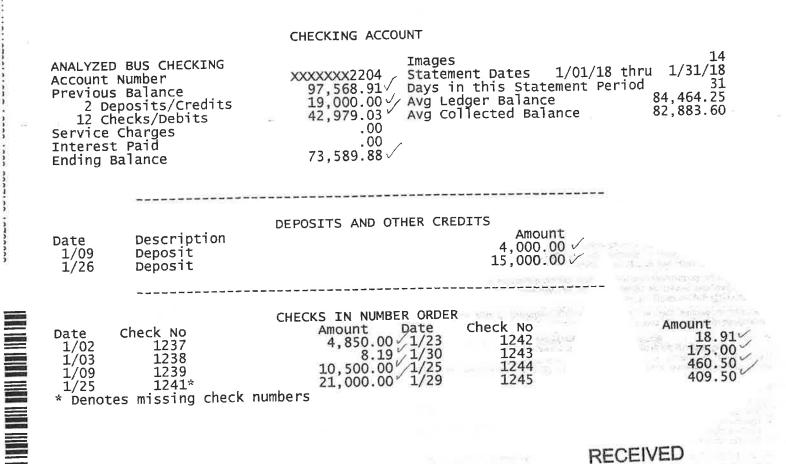


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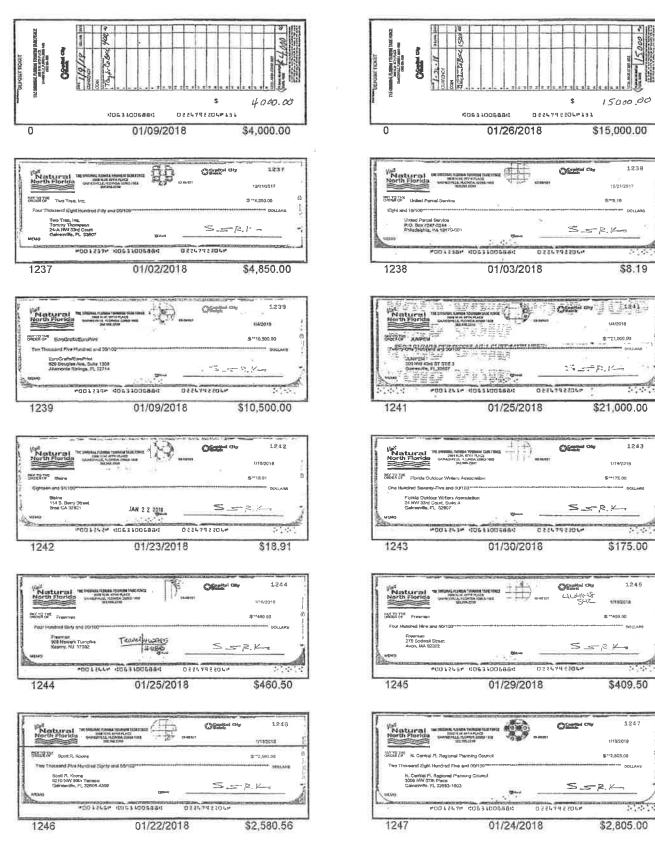
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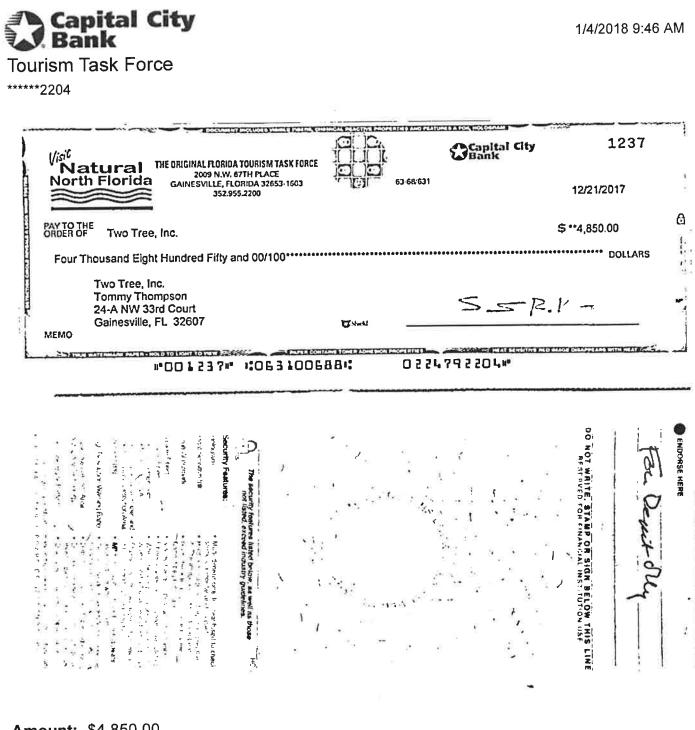




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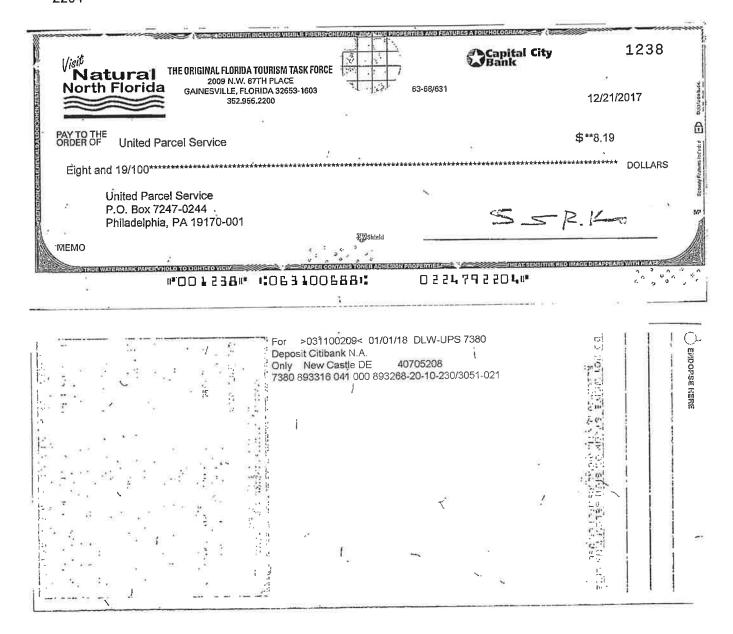
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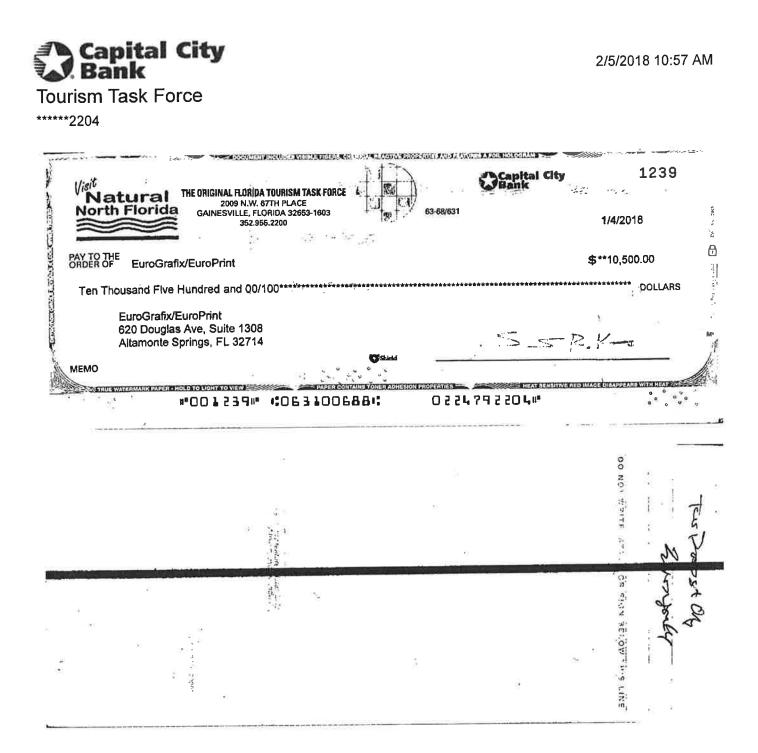
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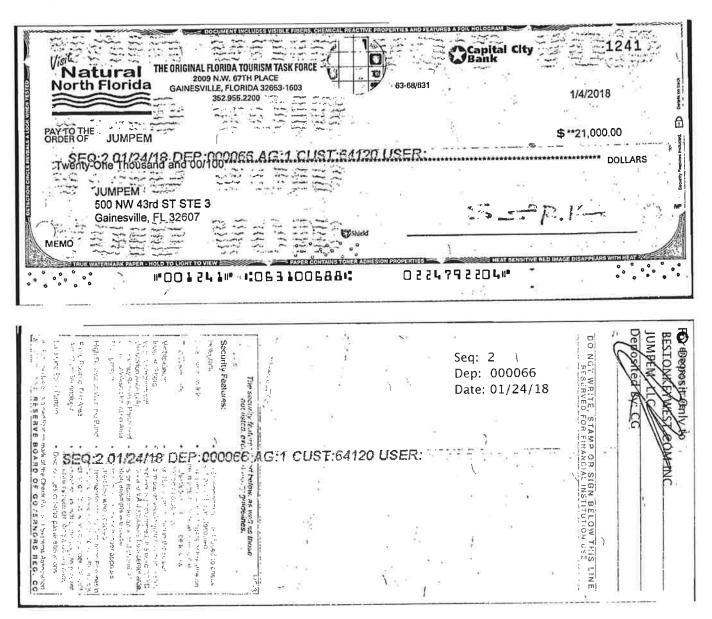
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Tourism Task Force

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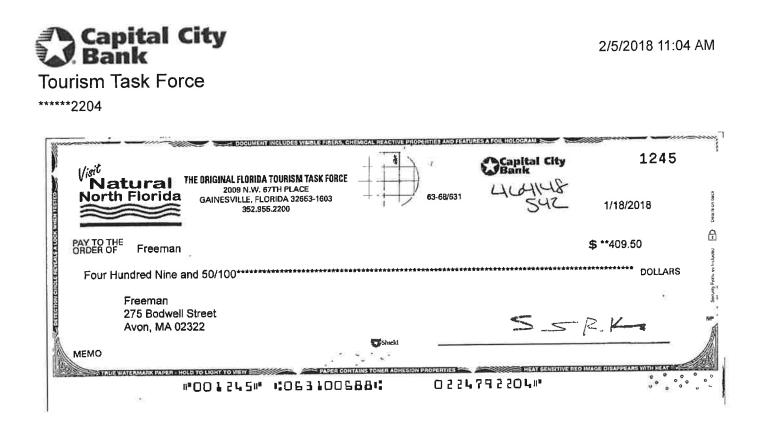
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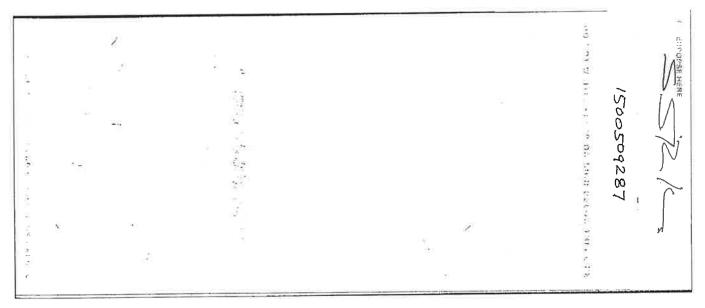
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Tourism Task Force

*****2204

Visit THE ORIGINAL FLORIDA TOURISM TASK FORCE		46
North Florida 2009 N.W. 67TH PLACE GAINESVILLE, FLORIDA 32653-1603 1 352.955.2200 53-68/631	1/18/2018	
PAY TO THE ORDER OF Scott R. Koons	\$**2,580.56	
Two Thousand Five Hundred Eighty and 56/100***********************************		LARS
Scott R. Koons 5210 NW 50th Terrace Gainesville, FL 32606-4309	SSR.K	XI.
	NEAT SHIAITWE BED MADE DEADDOLES WITH H	
	• 79 2 20 4 M	



Amount: -\$2,580.56 Description: Check Check Number: 1246 Posted Date: 1/22/2018 Transaction Type: History

Capital City Bank

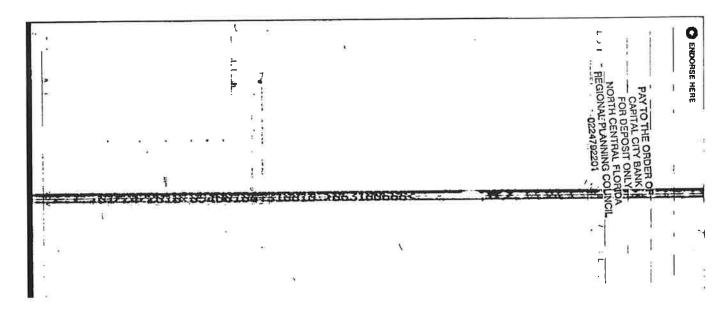
2/5/2018 11:04 AM

Tourism Task Force

*****2204

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	Capital City 124	7
North Florida 2009 N.W. 67TH PLACE GAINESVILLE, FLORIDA 32653-1603 10 352.955.2200 10	1/18/2018	i i i i i i i i i i i i i i i i i i i
PAY TO THE ORDER OF N. Central FI. Regional Planning Council	\$ **2,805.00	1. 1.
Two Thousand Eight Hundred Flve and 00/100*********************************	DOLLAR	RS Į,
N. Central Fl. Regional Planning Council 2009 NW 67th Place Gainesville, FL 32653-1603	SSR.K	I. Mi
	HEAT SCHOLTWERED IMAGE DISADPLANS WITH HEAT	
1550 #888001680# #C01247# #C023	•792204#• ···	

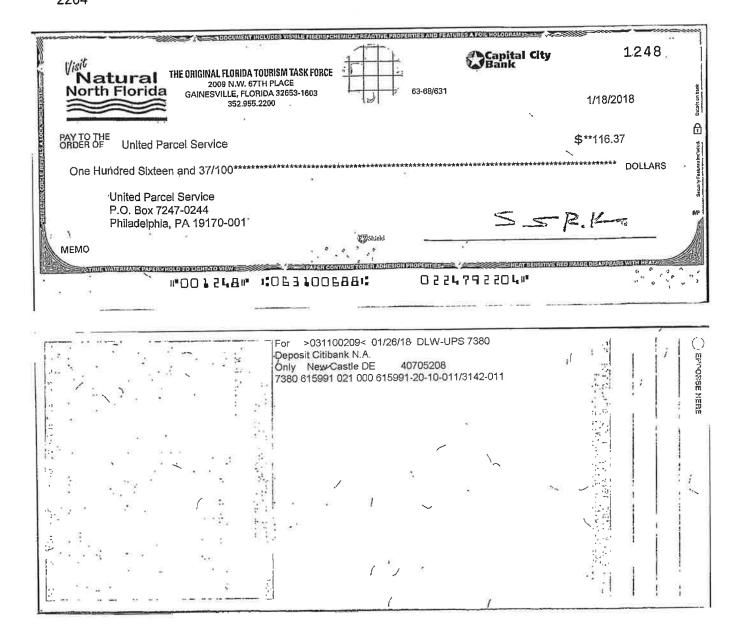


Amount: -\$2,805.00 Description: Check Check Number: 1247 Posted Date: 1/24/2018 Transaction Type: History

Capital City Bank Tourism Task Force

2/5/2018 11:06 AM

******2204



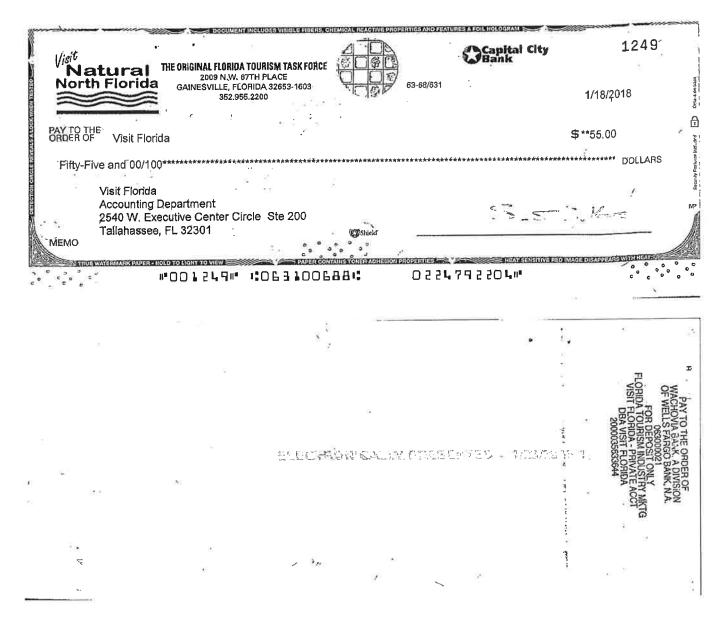
Amount: -\$116.37 Description: Check Check Number: 1248 Posted Date: 1/29/2018 Transaction Type: History



2/5/2018 11:07 AM

Tourism Task Force

*****2204



Amount: -\$55.00 Description: Check Check Number: 1249 Posted Date: 1/24/2018 Transaction Type: History

9:58 AM 03/06/18 Accrual Basis

The Original Florida Tourism Task Force Transactions by Account As of January 31, 2018

Type	Date	Num	Name	Memo	Class	บี	Split	Amount	Balance
Prepaid Expense									0.00
	06/20/2017	OF0	Penn State Expo	Furniture R	8204		Accounts Pa	111.30	111.30
	06/28/2017	0923	Scarborough Co	General Lia	83011		Accounts Pa	437.00	548.30
	08/01/2017	8T02	Florida Suncoast	Brochure D	8204		Accounts Pa	500.00	1,048.30
General Journal	09/17/2017	1613		Furniture R	83011		Hershey RV	-111.30	937.00
General Journal	10/01/2017	1618		General Lia	83011		Miscellaneous	-437.00	500.00
General Journal	10/01/2017	1618		Brochure D	8204		Miscellaneous	-500.00	0.00
	11/16/2017	OFT	Midwest Mountai	Midwest M	83022		Accounts Pa	425.00	425.00
	11/21/2017	13	KoonsS	Canoecopi	83022		Accounts Pa	179.88	604.88
	11/30/2017	÷-	KoonsS	f.r.e.e. 201	83022		Accounts Pa	1,140.30	1,745.18
	11/30/2017	11	KoonsS	f.r.e.e. 201	83022		Accounts Pa	11.40	1,756.58
	12/06/2017	14	KoonsS	f.r.e.e. 201	83022		Accounts Pa	888.66	2,645.24
	12/06/2017	14	KoonsS	f.r.e.e. 201	83022		Accounts Pa	8.88	2,654.12
	12/14/2017	15	KoonsS	Free 2018	83022		Accounts Pa	315.74	2,969.86
	12/14/2017	15	KoonsS	Foriegn Tra	83022		Accounts Pa	3.15	2,973.01
	12/20/2017	12	KoonsS	Toronto Ou	83022		Accounts Pa	232.27	3,205.28
	12/20/2017	12	KoonsS	Toronto Ou	83022		Accounts Pa	2.32	3,207.60
	12/20/2017	1801	Blaine	Washingto	83022		Accounts Pa	328.80	3,536.40
	12/21/2017	16	KoonsS	London Tel	83022		Accounts Pa	111.16	3,647.56
	12/21/2017	16	KoonsS	London Tel	83022		Accounts Pa	1.11	3,648.67
	01/18/2018	OF0	Freeman 4	Boston Glo	83022		Accounts Pa	409.50	4,058.17
General Journal	01/19/2018	1615		Washingto	83022		Washington	-328.80	3,729.37
	01/20/2018	0000	United Parcel Se	Boston Glo	83022		Accounts Pa	66.31	3,795.68
	01/27/2018	0000	United Parcel Se	Chicago Tr	83022		Accounts Pa	106.62	3,902.30

Total Prepaid Expense

TOTAL

3,902.30

3,902.30 **3,902.30**

3,902.30

03/06/18 Accrual Basis 10:01 AM

The Original Florida Tourism Task Force Transactions by Account As of January 31, 2018

Type	Date	Num	Name	Memo	Class	<u>ច</u>	Split	Amount	Balance
Prepaid Registration Fees	n Fees								0.00
Bill	09/18/2017	UCL	Unicomm, LLC	Washingto	83022		Accounts Pa	100.00	100.00
Bill	09/18/2017	UCL	Unicomm, LLC	Chicago Tr	83022		Accounts Pa	100.00	200.00
Bill	09/18/2017	UCL	Unicomm, LLC	Philadelphi	83022		Accounts Pa	100.00	300.00
Bill	09/19/2017	1709	Telegraph Event	London Out	83022		Accounts Pa	2,609.23	2,909.23
Bill	09/19/2017	1709	Hardman Produc	Atlanta Ca	83022		Accounts Pa	1,300.00	4,209.23
Bill	09/19/2017	1709	Boston Globe Tr	Boston Glo	83022		Accounts Pa	3,020.00	7,229.23
Bill	09/19/2017	55673	National Event M	Toronto Ou	83022		Accounts Pa	3,426.37	10,655.60
Bill	09/19/2017	1709	RVEx Recreation	Chicago R	83022		Accounts Pa	1,249.00	11,904.60
Bill	09/19/2017	1709	Unicomm, LLC	Washingto	83022		Accounts Pa	3,495.00	15,399.60
Bill	09/19/2017	1709.	Unicomm, LLC	Chicago Tr	83022		Accounts Pa	3,495.00	18,894.60
Bill	09/19/2017	1709	Unicomm, LLC	Philadelphi	83022		Accounts Pa	3,495.00	22,389.60
Bill	09/19/2017	CC3	Rutabaga Paddle	Canoecopi	83022		Accounts Pa	1,635.25	24,024.85
Bill	11/21/2017	OFT	RVEx Recreation	Chicago R	8204		Accounts Pa	1,249.00	25,273.85
General Journal	01/21/2018	1622		Washingto	83022		Washington	-100.00	25,173.85
General Journal	01/28/2018	1624		Atlanta Ca	83022		Atlanta Cam	-1,300.00	23,873.85
Total Prepaid Registration Fees	ration Fees							23,873.85	23,873.85

Total Prepaid Registration Fees

TOTAL

23,873.85

23,873.85

		1 C C C C C C C C C C C C C C C C C C C			
Scott R. Koons	0		8 3 F	12/21/2017	
	· · · · · ·	Original Amt. 179.88 1,151.70 897.54 234.59	Balance Due 179.88 1,151.70 897.54 234.59	Discount Check Amount	Payment 179.88 1,151.70 897.54 234.59 2,463.71

Cash in Bank - Capital

THE ORIGINAL FLORIDA TOURISM TASK FORCE

2,463.71

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SF5001NLHG-1CA

Bafeguard' LITRO USA SFHG: CK7SHG111H

TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 800-342-0175

C751360010000 B125F030972 B5595B STKDK03 10/13/2016 01:49 -38-

1235

35

Scott R. Koons

INVOICE



DATE: November 21, 2017 INVOICE # 13 FOR: Canoecopia Furniture

5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789

Bill To: The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

	33022
DESCRIPTION	AMOUNT
Canoecopia Show 2018 Furniture - 3/9/18- 3/11/18	\$ 179.88
RECEIVED NOV 21 2017 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL	Approved for Fayment

11/21/17 02:15 PM

Service Order Processing Confirmation

General Information

Account: The Original Florida Tourism Task Force Contact: Dopp, Steven Event: Canoecopia (12464) Event Start Date: Friday, 03/09/18 Booth Number: P02

Credit Card Payment Information

Name On Card: Scott R Koons Card Number: xxxx-xxxx-5614 Address: 5210 NW 50th Terrace Gainesville, FL 32606-4309 E-Mail: dopp@ncfrpc.org

Order Information

Order Number: 8390 Order Status: Hold Order Account: The Original Florida Tourism Task Force Contact: Dopp, Steven Address: 2009 NW 67th Place Gainesville, FL 32653-1603 E-Mail: dopp@ncfrpc.org

Order Details

Item	Quantity/Price	Item Total
6' Table	1 @ \$30.50 Each	\$30.50

---- Total: \$30.50

Item	Quantity/Price	Item Total
Tall Chair (Indoors Only)	2 @ \$70.00 Each	\$140.00

Product Description

A tall stool height chair with a back but no arms. Chairs have chrome frames and black vinyl upholstery. Tall chairs are excellent for keeping eye contact with attendees without having to be on your feet all day. Most often are used with counter height tables. Not available for outdoor use.

--- Total: \$140.00

Subtotal: \$170.50

 Wisconsin Sales Tax (5.00%):
 \$8.53

 Dane County Sales Tax (0.50%):
 \$0.85

Print This Page

Grand Total: \$179.88 Amount Paid: \$179.88

Confirmation Notes

Thank you for your Alliant Energy Center order. Your Order number is 8390.

We will make every attempt to fulfill your order, but certain items may be out of stock at the time of the event. If we find that we cannot fulfill your order as placed, we will contact you at the email address that you provided, shown above.

If you are placing an order for flowers or booth setup labor, we will be unable to fulfill that order if it is placed within **ten (10)** days of the event.

For assistance using our Ordering Application, please contact our customer service at 608-267-3950 or service@alliantenergycenter.com

This site best viewed in Internet Explorer, Google Chrome or Mozilla Firefox.

Scott R. Koons





DATE: November 30, 2017 INVOICE # 11 FOR: Munich Registration

83022

5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789

Bill To:

The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

DESCRIPTION	AMOUNT		
f.re.e 2018 Messe Munich Travel Show Registration -2/21/18 - 2/25/18	\$	1,140.30	
Foreign Transaction Fee		11.40	
RECEIVED			
NOV 30 2017			
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL			
TOTAL	\$	1,151.70	

Approved for Fayment

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THANK YOU!

Transactions

 	Deserve and Other Condita				
 osting ate	Description	Reference Number	Account Number	Amount	Total

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Payments and Other Credits

Purchases and Adjustments

11/30	12/01	Messe Muenchen 3 / FIN MOMuenchen	5100	5614	1,140.30
		955.60 EUR			~

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Transactions Continued

Transaction Date	Posting Date	Description	Reference Number	Account Number	Amount	Total
-		Purchases and Adjustments				
		Fees				
11/21	11/22	Fees FOREIGN TRANSACTION FEE	8182	5614	2.32	
11/21 11/30	11/22 12/01		5100	5614	(11.40)	
		FOREIGN TRANSACTION FEE				\$22.60

 $\mathbf{\hat{s}}$

MESSEMÜNCHEN GMBH

KOPIE

Messe München GmbH, Am Messesee 2, 81829 München, Deutschland/Germany

The Original Florida Tourism Task Force 2009 NW 67th Place 32653 GAINESVILLE, FLORIDA USA

ZULASSUNG/ADMISSION RECHNUNG/INVOICE

Bozugnehmend auf Ihre Anmeldung und das Standangebot zur unten bezeichneten Veranstallung, bestätigen wir ihre Zulassung mit folgender Standzuteilung: Referring to your application and our stand offer for the event mentioned below we therewith confirm your admission with the following stand allocation:

								Bitte bel Zahlung ang Please quote this refe	eben. Frence on you	ır payment.
Veranstaltung	1	Halle/Stand	Referenz-Nr. Reference no.	Datum Date	USt-kd-N VAT Reg			Rechnungs-Nr. Invoice no.	Kunden- Client no	
Event		Hall/Stand	Reference no.	11/09/2017				3035575	2664	57
f.re.e 20 02/21/20	18 018 - 02/25/2018	A4/221								
PosNr Item no.	Bezeichnung Designation		Bestell-Nr. Order no.	Frontbreite x Tiefe Front x depth	Menge Quantity	Enheit Unit	SteuerKz TaxCode	Enheits-Preis Unit price	Total	Betrag in EUR amount in EUR
	Connectored			3 X 2	6	LE	AJ	120.00		720.00
2	Corner stand				6	LE	AJ	0.60		3.60
301	AUMA-fee				6	LE	AJ	2.00		12.00
315	Flatrate fee for w aste disposal				Ū					
316	Obligatory com	nunication fee			1	LE	AJ	130.00		130.00
					6	LE	AJ	15.00		90.00
50000	Advance payme	IN TOP SELVICES								
ltem tota	al			ай Ві						955.60
Rentore									EUR	955.60
Total									LUIX	
STKZ AJ AJ - no	Netto 955.60 on taxable sales	s	teuerbetrag 0.00	Brutto 955.60						

Die Beträge müssen ohne jeden Abzug in EUR und spesenfrei eingegangen sein bis spätestens: We must be in possession of the amount specified in EUR without any deduction and free of expense by:

 Messe München GmbH

 81823 München, Germany

 Tel.
 (+ 4989) 949-20720

 Fax
 (+ 4989) 949-20729

 E-Mail
 newsline@messe-muenchen.de

 USt-ID-Nr.: DE129424028
 Tax-Number: 143/161/90414

 Registergericht München HRB 6311

Bank Bank UniCredit Bank AG (HypoVereinsbank) Kardinal-Faulhaber-Str. 1 80333 München Germany

12/05/2017

SWIFT/ BIC SWIFT/ BIC HYVEDEMM

IBAN IBAN DE92 7002 0270 0007 8256 09

Dittrich Vorsitzender der Geschäftsführung

Messe München GmbH

J.H.

Dr. Pfeiffar Geschäftsführer

THANK YOU!

INVOICE

DATE:

FOR:

INVOICE #

5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789

Bill To: The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

DESCRIPTION	AMOUNT
f.re.e 2018 Messe Munich Travel Show Furniture -2/21/18 - 2/25/18	\$ 888.66
Foreign Transaction Fee	8.88
RECEIVED	
DEC 06 2017	
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL	- Ann
TOTAL	\$ 897.54

Scott R. Koons

83022

December 6, 2017

Munich Furniture

14

Transactions

Transaction Date	Posting Date	Description	Reference Number	Account Number	Amount	Total
		Payments and Other Credits				

Purchases and Adjustments

12/06

12/08

Messe Muenchen 3 / FIN MOMuenchen 750.00 EUR
 6954
 5614
 888.66

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Transactions Continued

Transaction Date	Posting Date	Description	Reference Number	Account Number	Amount	Total
		Purchases and Adjustments				
		Fees				
11/21	11/22	FOREIGN TRANSACTION FEE	8182	5614	2.32	
11/30	12/01	FOREIGN TRANSACTION FEE	5100	5614	11.40	
12/06	12/08	FOREIGN TRANSACTION FEE TOTAL FEES FOR THIS PERIOD	6954	5614	8.88	\$22.60

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MESSE MÜNCHEN GMBH

KOPIE

Messe München GmbH, Am Messesee 2, 81829 München, Deutschland/Germany

The Original Florida Tourism **Task Force** 2009 NW 67th Place 32653 GAINESVILLE, FLORIDA USA

RECHNUNG/INVOICE

								Bilte bei Zahlung an Please quote this ref	geben. ference on y	our payment,
Veranstaltung	1	Halle/Stand Hall/Stand	Referenz-Nr. Reference no.	Datum Date	USt-kl-f VAT Re			Rechnungs-Nr. Invoice no.	Kunde Client	
Event f.re.e 20 02/21/2	18 018-02/25/2018	A4/221	NEI EI EI KIG IV.	11/27/2017				3038473	266	457
Pos-Nr Item No.	Bezeichnung Designation			Bestell-Nr. Order-No.	Menge Quantity	Enheit Unit	SteuerKz TaxCode	Enheits-Preis Unit price	Tota	Betrag in EUR al amount in EUR
170	Stand package to	mp9 m			6	LE	AJ	125.00		750.00
ltem tota	al									750.00
Total									EUR	750.00
STKZ	Netto		Steuerbetrag	Brutto						
AJ	750.00		0.00	750.00						
AJ-no	on taxable sales									

 non taxable sales AJ

Die Beträge müssen ohne jeden Abzug in EUR und spesenfrei eingegangen sein bis spätestens: We must be in possession of the amount specified in EUR without any deduction and free of expense by:

Messe München GmbH 81823 München, Deutschland/Germany Telefon (+ 49 89)9 49-20720 Telefax (+ 49 89)9 49-20729 Mail new silne@messe-muenchen.de USt-ID-Nr:: DE129424028 Steuer-Nr: 143/161/90414 Registerger/cht München HR8 6311

Bank SWIFT/ BIC Bank UniCredit Bank AG (HypoVersinsbank) HYVEDEMM Kardinal-Faulhaber-Str. 1 80333 München Germany

immediately

IBAN IBAN DE92 7002 0270 0007 8256 09

Scott R. Koons

INVOICE



DATE: INVOICE # FOR:

November 21, 2017 12 *Toronto Furniture*

5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789

Bill To: The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

	03022
DESCRIPTION	AMOUNT
Toronto Outdoor Adventure Show 2018 Furniture 2/23/18 - 2/25/18	\$ 232.27
Foreign Transaction Fee	2.32
	K)
RECEIVED	
NOV 21 2017	Аррескей гон Таушки
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL	(na/
TOTA	AL \$ 234.59

J,

Transactions

Transaction Date	Posting Date	Description	Reference Number	Account Number	Amount	Total
		Payments and Other Credits				
						1
-		Purchases and Adjustments				
	* * * * *		141			

11/21	11/22	ST RONCO SHOW SERVICES	MISSISSAUGA ON	8182	5614	232.27
38		296.06 CAD	-			

Transactions Continued

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Transaction Date	n Posting Date	Description	Reference Number	Account Number	Amount	Total
3		Purchases and Adjustments				
		Faac				
11/21	11/22	Fees FOREIGN TRANSACTION FEE	8182	5614	2.32	
11/21 11/30	11/22 12/01	FOREIGN TRANSACTION FEE	8182 5100	5614 5614	2.32	
11/21 11/30 12/06	11/22 12/01 12/08					



1510-B Caterpillar Road Mississauga, Ontario, Canada L4X 2W9 Tel: (905) 270-6767 | Fax: (905) 270-6771 www.stronco.com Order No: 69468 Order Date: Nov-21-2017 Job No: 48107

Company:	The Original Florida Tourism Task Force
Address:	2009 NW 67th Place Gainesville, FL United States 32653-1603
Tel:	(352)955-2200
Contact:	Steven Dopp
Booth No:	377

Show Name:Outdoor Adventure Show 2018Location:International CentreShow Dates:February 23 - 25, 2018

INVOICE SUMMARY

CATEGORY	SUBTOTAL	HST	PST	GST	TOTAL
Products	\$262.00	\$34.06	\$0.00	\$0.00	\$296.06
* All charges are in Canadian dollars, * HST No: 129612164	\$262.00	\$34.06	\$0.00	\$0.00	\$296.06

BILLING SUMMARY

DATE	DESCRIPTION	INVOICE AMOUNT	PAYMENT AMOUNT	BALANCE
Nov-21-2017	Order #: 69468	\$296.06	\$0.00	\$296.06
	 » Card Type: Visa » Card No: 4313***5614 » Card Holder: Scott Koons » Transaction No: 661371600010030030 	\$0.00	\$296.06	\$296.06
and the second	Total	\$296.06	\$296.06	\$0.00

BALANCE DUE (CDN): \$0.00

DISCOUNT PRICE DEADLINE DATE - To take advantage of discounted pre-show pricing listed on the order forms, we must receive your order and payment by the deadline date specified on the order form. Orders without payment cannot be processed until payment is received and will be charged the after deadline date prices.

METHOD OF PAYMENT - All orders must be paid in full prior to delivery. You must complete a CREDIT CARD AUTHORIZATION FORM if you are paying by cheque, or ordering any of the following services: Material Handling; Advance Show Receiving; Installation & Dismantle Labour Services; In-Booth Forklift Service; Transportation Services; Customs Brokerage Services; Plan to have your representative order services on-site. Payment can be made by Visa, MasterCard, American Express, Cheque or Bank Wire Transfers. We do not accept cheques on-site.

THIRD PARTY BILLING - If you would like to arrange for an exhibit house or other agent to manage and order services on your behalf, they may make payment arrangements with us. The exhibiting company is ultimately responsible for all charges incurred on their behalf if payment is not made by the third party.

CANCELLATION POLICY - A 70% refund will be allowed on all written cancellations received 7 days prior to show set-up, excluding display rentals and signage. No refunds will be given on signage and graphics once they are produced. All claims and discrepancies must be settled prior to show closing. No adjustments or refunds will be given for items cancelled after the stated cancellation period.

ADDITIONAL CHARGES - Customer is responsible of any additional charges that are incurred for changes to services specified in this order. Customer is subject to full terms and conditions specified in the service manual.



1510-B Caterpillar Road Mississauga, Ontario, Canada L4X 2W9 Tel: (905) 270-6767 | Fax: (905) 270-6771 www.stronco.com

 Order No:
 69468

 Order Date:
 Nov-21-2017

 Job No:
 48107

Company:	The Original Florida Tourism Task Force
Address:	2009 NW 67th Place Gainesville, FL United States 32653-1603
Tel:	(352)955-2200
Contact:	Steven Dopp
Booth No:	377

Show Name:Outdoor Adventure Show 2018Location:International CentreShow Dates:February 23 - 25, 2018

ORDER DETAILS

Ref #	Products	Product Code	Qty	Unit	Price	Amount
1102-3	Counter Stool	19-04-001	2	Item	\$87.00	\$174.00
1103-76	6' Raised Undraped Table	21-02-005	1	Item	\$88.00	\$88.00

THE ORIGINAL FLORIDA TOURISM TASK FORCE

Scott R. Koons		and the second		1/18/2018	
Date Type F 12/14/2017 Bill 1	Reference 15 16 17	Original Amt. 318.89 112.27 2,149.40	Balance Due 318.89 112.27 2,149.40 ~ Cl	Discount heck Amount	Payment 318.89 112.27 2,149.40 2,580.56

Cash in Bank - Capital

TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 800-342-0175

SF5001NLHG-1CA

Safeguard LITHO USA SFHG1 CK7SHG111H

C751360010000 B12SF030972 85595B STKDK03 10/13/2016 01:49 -49-

2,580.56

Scott R. Koons

INVOICE

StAD

5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789 DATE: December 14, 2017 INVOICE # 15 FOR: Munich Supplemental Furniture

8302Z

Bill To: The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

DESCRIPTION	A	AMOUNT	
re.e 2018 Messe Munich Travel Show Supplemental Furniture -2/21/18 - 2/25/18	\$	315.74	
Foreign Transaction Fee		3.15	
TOTAL	\$	318.89	

Spa

THANK YOU!

Transactions

Transaction Date	Posting Date	Description	Reference Number	Account Number	Amount	Total
			5			

Purchases and Adjustments

	Fees	 21	

-

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315.74

MESSE MÜNCHEN GMBH



Messe München

Messe München GmbH, Am Messesee 2, 81829 München, Deutschland/Germany

The Original Florida Tourism **Task Force** NW 67th Place 2009 32653 Gainesville, Florida United States of America

RECHNUNG/INVOICE

							Bitte bei Zahlung an Please quote this ref	jeben. erence on your payment.
Veranstaltu Event free 201 21.02.20	-	Halle/Stand Hall/Stand A4/221	Referenz-Nr. Reference no.	Datum Date 14.12.2017	USt-Id-Nr. VAT Regino.		Rechnungs-Nr. invoice no. 5345	Kunder-Nr. Client no 266457
Pos-Nr Item No.	Bezeichnung Designation			Bestell-Nr. Order-No.	Menge Einheit Quantity Unit	SteuerKz TaxCode	Einheits-Preis Unit price	Betrag in EUR Total amount in EUR
1.01	Bar stool Z, colour.	black			1,00 pc(s)	AJ	25,00	25,00
1.01	Information counte				2,00 pc(s)	AJ	82,00	164,00
1.02	Character	. •			30,00 pc(s)	AJ	2,50	75,00
								264,00

Item total

Total

This invoice is based on the present documentation between your company and MEPLAN GmbH with the project ID 18327. For any questions please contact Martina Stiegelmair at phone +49 89 949-28315 or by e-mail to Stiegelmair@meplan.de.

Tax code	Net amount	Tax amount	Total amount
AJ	264,00	0,00	264,00
A L. non taxable sales			

AJ - non taxable sales.

Die Beträge müssen ohne Abzug in EUR und spesenfrei eingegangen sein bis spätestens: We must be in possession of the amount specified in EUR without any deduction and free of expense by:

immediately

SWIFT / BIC HYVEDEMMXXX

IBAN DE92700202700007825609

Messe München GmbH 81823 München, Germany +49 89 949-20720 Tel. +49 89 949-20729 Fax. newsline@messe-muenchen.de E-Mail USt-ID-Nr.: DE129424028 Steuer-Nr.: 143/161/90414 Registergericht München

Bank UniCredit Bank AG Kardinal-Faulhaber-Str. 1 80333 München Germany

.....

264,00

EUR

Scott R. Koons

STAR



5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789 DATE: December 21, 2017 INVOICE # 16 FOR: London Bike Furniture

Bill To: The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

		03022
DESCRIPTION	AMOUNT	
ondon Telegraph Bike Travel Show Furniture -2/23/18 - 2/25/18	\$	111.16
Foreign Transaction Fee		1.11
TOTAL	\$	112.27

Appre ad for Lavrocht

THANK YOU!

Transactions

12/19

Transaction Date	Posting Date	Description	Reference Number	Account Number	Amount	Totał
		Purchases and Adjustments				

12/22	WWW.FREEMANUK.COM CUR	FREEMANS.COM	8409	5614	111.16
	00.00.000				

-		Fees	
12/19	12/22	FOREIGN TRANSACTION FEE	

83.02 GBP

5614

1.11

.



Freeman Prologis Park Imperial Road Ryton on Dunsmore Coventry CV8 3LF

Invoice Address

The Original Florida Tourism Task Force 2009 NW 67th Place Gainesville Florida 32653-1603 USA

Order Queries T: +44 (0) 2476 309 236 E: EMEA.ExhibitorServices@freemanco.com

Remittances T: +44 (0) 2476 309 218 E: EMEA_AccountsReceivable@freemanco.com

Delivery Address

Stand: TBC Event: The London Bike Show and Triathlon Londo Venue: Excel Country: United Kingdom Event Open: 23 Feb 2018 Event Close: 25 Feb 2018

INVOICE No 108321	Account Ref ORI019	Sales Order Ref 77096	Your Ref Scott R. K.	• = ·	Point Date cember-2017	
Item Description			Quantity	Unit Price	Net GBF	
6FT Trestle Table - White			1.00	25.00	25.00	
Z Stools - Black			2.00	28.00	56.00	
Credit Card Surcharge			1.00	2.02	2.02	
Online payment currently I	being debited		1.00	0.00	0.00	

GBP VAT Analysis

Rate	Net	VAT	Total Net GBP	83.02
0%	83.02	0.00	Total VAT GBP	0.00
			Total Gross GBP	83.02

Payment Details

Bank name: Bank of America, Account name: The Freeman Company (UK) Limited, SWIFT/BIC: BOFAGB22 Sort code: 16-50-50, Account number: 56630017, IBAN: GB33 BOFA 1650 5056 6300 17

> The Freeman Company (UK) Limited Registered Office: Prologis Park, Imperial Road, Coventry CV8 3LF Registered in England and Wales; Company Number 08428643. VAT Number GB 160 5448 20

Page 1 of 1

Scott R. Koons

SPAD

5210 N.W. 50th Terrace Gainesville, FL 32606 Ph: 352.377.5789 DATE: January 8, 2018 INVOICE # 17 FOR: Domain Registration

1

Bill To: The Original Florida Tourism Task Force

2009 NW 67th Place Gainesville, FL 32653-1603 352.955.2200

DESCRIPTION		AMOUNT
Domain Registration - vnnf.org	\$	184.95
Domain Registration - originalflorida.org]\$	184.95
Domain Registration - naturalnorthflorida.com	\$	184.95
Domain Registration - naturalnorthflorida.net	\$	184.95
Domain Registration - naturalnorthflorida.org	\$	184.95
Domain Registration - originalflorida.com	\$	184.95
Domain Registration - visitnorthflorida.net	\$	184.95
Domain Registration - visitnorthflorida.org	\$	184.95
Domain Registration - visitnaturalnorthflorida.com	\$	184.95
Domain Registration - visitnaturalnorthflorida.net	\$	184.95
Domain Registration - visitnaturalnorthflorida.org		184.95
Domain Registration - originalflorida.net		114.95
RECEIVED		
JAN 08 2018		
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL		
TOTAL	\$	2,149.40

Appril or 3 for Fastment

83011



Order Confirmation

Dear Kevin Parrish,

Thank you for your order. We appreciate the opportunity to serve your online needs. This email will help you with your account set-up.

Order Confirmation Order Number: 827370151 Today's Charges: \$3444.05 Future Charges: \$0.00 Credit Card: xxxxxxxx5614

Ordered By: User ID: KEVINPARRISH User Name: Kevin Parrish Credit Card Holder Name: Scott R Koons

Account Number: 24629330 Primary Contact: Kevin Parrish (KEVINPARRISH)

Order Summary

83011

Service Description	Qty	Term** (Exp. Date)	Recurring Charges	Deferred Charges	Today's Charges
Renewal of: domain .ORG	1	5 year(s) (2023-01-12)	\$0.00	\$0.00	\$184.95
Renewal of: domain .COM	1	5 year(s) (2023-01-28)	\$0.00	\$0.00	\$184.95
Renewal of: domain .NET	، 1	5 year(s) (2023-01-28)	\$0.00	\$0.00	\$184.95
Renewal of: domain .COM	1	5 year(s) (2023-01-28)	\$0.00	\$0.00	\$184.95
Renewal of: domain .NET	1	5 year(s) (2023-01-28)	\$0.00	\$0.00	\$184.95
Renewal of: domain .ORG	1	5 year(s) (2023-03-02)	\$0.00	\$0.00	\$184.95
Renewal of: domain .ORG ORIGINALFLORIDA.ORG	1	5 year(s) (2023-03-05)	\$0.00	\$0.00	\$184.95
Renewal of: domain .ORG	1	5 year(s) (2023-03-05)	\$0.00	\$0.00	\$184.95
Renewal of: domain .ORG	1	5 year(s) (2023-03-05)	\$0.00	\$0.00	\$184.95

Renewal of: domain .COM	1	5 year(s) (2023-04-30)	\$0.00	\$0.00 \$184.95
Renewal of: domain .NET NATURALNORTHFLORIDA.NET	1	5 year(s) (2023-04-30)	\$0.00	\$0.00 (\$184.95)
Renewal of: domain .ORG NATURALNORTHFLORIDA.ORG	1	5 year(s) (2023-04-30)	\$0.00	\$0.00 \$184.95
Renewal of: domain .COM ORIGINALFLORIDA.COM	1	5 year(s) (2023-07-21)	\$0.00	\$0.00 \$184.95
Renewal of: domain .NET VISITNORTHFLORIDA.NET	1	5 year(s) (2023-09-14)	\$0.00	\$0.00 \$184.95
Renewal of: domain .ORG VISITNORTHFLORIDA.ORG	1	5 year(s) (2023-09-14)	\$0.00	\$0.00(\$184.95)
Renewal of: domain .COM VISITNATURALNORTHFLORIDA.COM	1	5 year(s) (2023-09-14)	\$0.00	\$0.00 \$184.95
Renewal of: domain .NET VISITNATURALNORTHFLORIDA.NET	1	5 year(s) (2023-09-14)	\$0.00	\$0.00 \$184.95
Renewal of: domain .ORG VISITNATURALNORTHFLORIDA.ORG	1	5 year(s) (2023-09-14)	\$0.00	\$0.00 \$184.95
domain .NET ORIGINALFLORIDA.NET	1	5 year(s) (2023-01-08)	\$0.00	\$0.00 \$114.95

We recommend that you start by following the step-by-step instructions found in our short Setup Guide (<u>http://www.networksolutions.com/support/getting-started-with-domain-names/</u>). You will also find links to our Setup Guides from within Account Manager.

How Powerful is Your Domain Name?

Find out in less than 30 seconds! Eliminate vulnerabilities and help customers find you online with our FREE Domain Name Scorecard. Click Here: http://ads.networksolutions.com/landing?code=P13C515S2N0B11A1D468E0000V100

To start managing your services, please visit Account Manager at:

https://www.networksolutions.com/manage-it/index.jsp. If you've forgotten your log-in information, please visit: https://www.networksolutions.com/manage-it/forget-login.jsp. Please note: for security purposes, we may occasionally ask you to reset your user name and password when logging in to Account Manager.

Looking for ways to take your business to the next level? Find out how we can help.

Thank you for choosing Network Solutions. If you have any questions or need assistance, please contact us at <u>https://www.networksolutions.com/contact/index.jsp</u>. You can also contact Online Support at <u>https://www.networksolutions.com/help/current-support-requests.jsp</u>. Again, we appreciate the opportunity to serve your online needs.

Sincerely,

Network Solutions® Customer Support

The Original Florida Tourism Task Force Income and Expenses - Budget vs. Actual

As of January 31, 2018

(These financial statements are unaudited)

Income		Budget	January 2018	Year to Date	Over/(Under) Budget
Co-op Regional Marketi	ing Program Fee	53,000.00	0.00	53,000.00	0.00
DEO Rural Developmer	nt Grant 16/17	57,800.00	0.00	25,000.00	(32,800.00)
DEO Rural Developmer	nt Grant 17/18	128,700.00	0,00	0.00	(128,700.00)
VisitFlorida Rural Area	Opportunity Grant 17/18	129,000.00	0.00	0.00	(129,000.00)
VisitFlorida Rural Area	Opportunity 17/18 In-Kind	17,300.00	0.00	0.00	(17,300.00)
Other		0.00	0.00	0.00	0.00
Total Income	3	385,800.00	0.00	78,000.00	(307,800.00)
Expenses					
Marketing					
Planning					
VisaVues Do	mestic & International	5,100.00	0.00	0.00	(5,100.00)
Total Planning		5,100.00	0.00	0.00	(5,100.00)
Collateral Materi	ials				
Print UI	ltimate Bicycle Guide	2,750.00	0.00	0.00	(2,750.00)
Design	/Print New Regional Brochure	8,500.00	0.00	4,000.00	(4,500.00)
Design	/Print Ultimate Springs Guide	3,450.00	0.00	0.00	(3,450.00)
Print Sp	peciality Brochures	1,200.00	3,605.00	3,605.00	2,405.00
Update	& Print Suwannee River Wilderness Guide	8,600.00	10,500.00	21,250.00	12,650.00
Print VI	NNF Paddling Guide	2,250.00	0.00	0.00	(2,250.00)
Purcha	se Big Bend Saltwater Paddling Guide	3,600.00	0.00	0.00	(3,600.00)
Print St	uwannee River & Saltwater Trail Maps	450.00	0.00	0.00	(450.00)
Total Collateral	Materials	30,800.00	14,105.00	28,855.00	(1,945.00)
Website					
	Revise Homepage	30,000.00	15,000.00	30,000.00	0.00
	Ultimate Springs Guide Maintenance	1,400.00	0.00	0.00	(1,400.00)
	Website Pesudo-Reservation System	13,000.00	0.00	0.00	(13,000.00)
	Web Hosting Services	8,000.00	0.00	0.00	(8,000.00)
	Photography	2,000.00	0.00	5,000.00	3,000.00
	Website Blogs - Five Blog Categories	5,100.00	0.00	2,465.00	(2,635.00)
Total Website	8	59,500.00	15,000.00	37,465.00	(22,035.00)
Public Relations	5				
	Tours for Out-of-State & Foreign Media	3,750.00	0.00	0.00	(3,750.00)
Total Public Rela	ations	3,750.00	0.00	0.00	(3,750.00)
Trade Shows					
	Whistles & Other Promotional Items	5,000.00	0.00	0.00	(5,000.00)
	Popup and/or Cloth Displays - VF In-Kind	5,000.00	0.00	0.00	(5,000.00)

The Original Florida Tourism Task Force Income and Expenses - Budget vs. Actual As of January 31, 2018

(These financial statements are unaudited)

	Budget	January 2018	Year to Date	Over/(Under) Budget
Welcome Center Rack Space - VF In-Kind	800.00	0,00	0.00	(800.00)
State Park Guides & State Maps-VF In-Kin	¢ 2,000.00	0.00	0.00	(2,000.00)
Shipping Berlin & London - VF In-Kind	1,000.00	0.00	0.00	(1,000.00)
VF Washington Travel & Adventure Show	7,050.00	4,172.16	4,208.81	(2,841.19)
VF Atlanta RV & Camping Show	4,425.00	4,617.19	4,617.19	192.19
VF New York Times Travel Show	5,200.00	5,733.35	5,733.35	533.35
New York Times Travel Show - VF In-Kind	3,500.00	0.00	0.00	(3,500.00)
VF Boston Globe Travel Show	8,800.00	0.00	0.00	(8,800.00)
VF Chicago Travel & Adventure Show	7,825.00	0.00	0.00	(7,825.00)
VF Chicago RV & Camping Show	8,400.00	0.00	0.00	(8,400.00)
VF F.re.e. Messe Munich	17,300.00	0.00	0.00	(17,300.00)
VF London Telegraph Bike & Travel Show	13,000.00	0.00	0.00	(13,000.00)
VF Tronto Outdoor Adventure Show	9,825.00	0.00	0.00	(9,825.00)
VF Berlin ITB Trade Show	9,450.00	0.00	0.00	(9,450.00)
Berlin ITB Trade Show - VF In-Kind	5,000.00	0.00	0.00	(5,000.00)
VF Canoecopia Madison, WI	5,725.00	0.00	0.00	(5,725.00)
VF Philadelphia Travel Expo	7,650.00	0.00	0.00	(7,650.00)
VF Midwest Mountaineering Spring Expo	4,525.00	0.00	0.00	(4,525.00)
Hershey RV Show	6,500.00	0.00	0.00	(6,500.00)
Bike Expo New York	6,500.00	0.00	0.00	(6,500.00)
Total Trade Shows	144,475.00	14,522.70	14,559.35	(129,915.65)
Advertising	13,500.00	6,000.00	12,000.00	(1,500.00)
Digital Advertising Campaign	4,000.00	0.00	0.00	(4,000.00)
Quarterly eNewsletters Undiscovered Florida & Other Co-op Ads	12,750.00	6,680.00	6,680.00	(6,070.00)
	8,325.00	0.00	1,500.00	(6,825.00)
Brochure Distribution	38,575.00	12,680.00	20,180.00	(18,395.00)
Total Advertising		12,000.00		(10,000.00)
Total Marketing Expenses	282,200.00	56,307.70	101,059.35	(181,140.65)
Administration				
NCFRPC - Admin VF & DEO 2016-2017	5,650.00	0.00	0.00	(5,650,00)
NCFRPC-Admin VF & DEO FY 2017-2018	18,850.00	0.00	0.00	(18,850.00)
NCFRPC - Admin Program Fees	12,500.00	0.00	0.00	(12,500.00)
Bank Charges	200.00	0.00	18.81	(181.19)
Legal Advertising	300.00	0.00	36.82	(263.18)
Legal Expenses	300.00	0.00	0.00	(300.00)
Other Admin Expenses Miscellaneous	2,000.00	2,204.40	2,204.40	204.40
Postage	300.00	68.06	76.25	(223.75)
VF Travel Show Service Program Fee	14,300.00	0.00	0.00	(14,300.00)
Telephone	300.00	0.00	0.00	(300.00)

The Original Florida Tourism Task Force Income and Expenses - Budget vs. Actual

As of January 31, 2018

(These financial statements are unaudited)

	Budget	January 2018	Year to Date	Over/(Under) Budget
Total Administration	54,700.00	2,272.46	2,336.28	(52,363.72)
Memberships				
Visit Florida	500.00	0.00	0.00	(500.00)
Southeast Tourism Society	350.00	0.00	0.00	(350.00)
Florida Outdoor Writers Association	350.00	175.00	175.00	(175.00)
Total Memberships	1,200.00	175.00	175.00	(1,025.00)
Professional Enhancement				
SE Tourism Society Marketing College	11,000.00	0.00	0.00	(11,000.00)
Governor's Tourism Conference	1,900.00	0.00	0.00	(1,900.00)
Total Professional Enhancement	12,900.00	0.00	0.00	(12,900.00)
Internships				
Harvey Campbell Memorial Internship	6,250.00	0.00	0.00	(6,250.00)
Dean Fowler Internship	6,250.00	0.00	0.00	(6,250.00)
Total Internships	12,500.00	0.00	0.00	(12,500.00)
Retained Reserves				
Retained Reserves	22,300.00	0.00	0.00	(22,300.00)
Total Retained Reserves	22,300.00	0.00	0.00	(22,300.00)
al NonMarketing Expenses	103,600.00	2,447.46	2,511.28	(101,088.72)
al Expenses	385,800.00	58,755.16	103,570.63	(282,229.37)
Income	0.00	(58,755.16)	(25,570.63)	(25,570.63)

Original Florida Tourism Task Force Budget FY 2017-18 (10/1/17 to 9/30/18)

Adopted 8/17/2017

Revenues

Total

<u>Cooperative Regional Marketing Program Fees:</u>	
Alachua County	\$15,000
Bradford County	\$3,000
Columbia County	\$8,000
Dixie County	\$2,000
Gilchrist County	\$2,000
Hamilton County	\$1,000
Jefferson County	\$2,000
Lafayette County	\$1,000
Levy County	\$4,000
Madison County	\$3,000
Suwannee County	\$4,000
Taylor County	\$4,000
Union County	\$1,000
Wakulla County	\$3,000
Subtotal	\$53,000
Additional Revenue:	
	# = = 000

TOTAL REVENUES - CASH AND IN-KIND	\$385,800
VISIT FLORIDA FY 2017-18 Rural Area of Opportunity Grant - In-Kind	\$17,300
TOTAL REVENUES - CASH	\$368,500
Subtotal - Cash	\$315,500
VISIT FLORIDA FY 2017-18 Rural Area of Opportunity Grant - Cash	\$129,000
Department of Economic Oppotunity Rural Development Grant, FY 2017-18	\$128,700
Department of Economic OpportunityRural Development Grant, FY 2016-17	\$57,800

Expenditures

Bank Charges	\$200
Governor's Conference on Tourism	\$1,900
Legal Advertising	\$300
Legal Expenses	\$300
(1) Marketing Program for FY 2017-18	\$264,900
(2) Memberships	\$1,200
Miscellaneous	\$2,000
North Central Florida Regional Planning Council - Admin	\$49,500
Postage Expenses	\$300
Service Fee - VISIT FLORIDA Travel Show Program	\$14,300
Southeast Tourism Society Marketing College	\$11,000
Telephone	\$300
Unrestricted Reserve Fund - Constribution	\$22,300
TOTAL EXPENDITURES - CASH	\$368,500
(1) Marketing Program for FY 2017-18 - In-Kind	\$17,300
TOTAL EXPENDITURES - CASH AND IN-KIND	\$385,800

(1) See Marketing Budget Detail

(2) See Memberships Detail

Reserve Funds

Restricted Funds Balance	\$0
Unrestricted Funds Balance, Estimate	\$85,000
TOTAL RESERVE FUNDS	\$85,000

Original Florida Tourism Task Force Budget FY 2017-18 (10/1/17 to 9/30/18) Adopted 8/17/2017

Marketing Budget Detail Total Planning: VisaVues Domestic and International Editions \$5,100.00 **Collateral Material:** Print Ultimate Bicycle Guide \$2,750.00 Design and Print New Regional Brochure (adds Brad, Col, & Ham Counties) \$8,500.00 Design and Print Ultimate Springs Guide \$3,450.00 Design & Print Specialty Brochures Update and Print Suwannee River Wilderness Trail Guide \$1,200.00 \$8,600.00 Print Visit Natural North Florida Paddling Guide \$2,250.00 Purchase Copies of the Big Bend Saltwater Paddling Trail Guide \$3,600.00 Print Suwannee River Wilderness & Fl. Saltwater Trail Maps \$450.00 Website: Revise Homepage Ultimate Springs Guide Maintenance \$30,000.00 \$1,400.00 Website Pseudo-Reservation System \$13,000.00 Web Hosting Services \$8,000.00 Photography \$2,000.00 Website Blogs - 5 Blogs Categories \$5,100.00 Public Relations: \$3,750.00 Tours for Out-of-State & Foreign Travel Media Trade Shows: Whistles and Other Promotional Items \$5,000.00 Pop-up and/or Cloth Displays (in-kind) \$5,000.00 VISIT FLORIDA Welcome Center Rack Space (in-kind) \$800.00 State Parks Guides and State Road Maps (in-kind) \$2,000.00 Shipping - Berlin and London (in-kind) \$1,000.00 VISIT FLORIDA - Washington, DC Tavel & Adventure Show \$7.050.00 VISIT FLORIDA - Atlanta RV & Camping Show \$4,425.00 VISIT FLORIDA - New York Times Travel Show \$5.200.00 VISIT FLORIDA - New York Times Travel Show (in-kind) \$3,500.00 VISIT FLORIDA - Boston Globe Travel Show \$8,800.00 VISIT FLORIDA - Chicago Travel & Adventure Show \$7,825.00 VISIT FLORIDA - Chicago RV & Camping Show \$8,400.00 \$17,300.00 VISIT FLORIDA - F.re.e Messe Munich VISIT FLORIDA - London Telegraph Bike & Travel Show \$13,000.00 VISIT FLORIDA - Toronto Outdoor Adventure Show \$9,825.00 VISIT FLORIDA - Berlin - ITB Trade Show \$9,450.00 VISIT FLORIDA - Berlin - ITB Trade Show (in-kind) \$5,000.00 \$5,725.00 VISIT FLORIDA - Canoecopia, Madison, WI VISIT FLORIDA - Philadelphia Travel Expo \$7,650.00 VISIT FLORIDA - Midwest Mountaineering Spring Expo \$4,525.00 Hershey RV Show \$6,500.00 Bike Expo New York \$6,500.00 Advertising: Digital Advertising Campaign \$13,500.00 Quarterly eNewsletters \$4,000.00 Undiscovered Florida & Other Co-op Advertisements \$12,750.00 Distribution of Exhilarating! Natural North Florida Brochure \$8,325.00 Total Marketing Expenditure \$282,200.00 Administration

Administration	
North Central Florida Regional Planning Council -	
VISIT FLORIDA, Department of Economic Opportunity FY 2016-17	\$5,650.00
North Central Florida Regional Planning Council -	
VISIT FLORIDA, Department of Economic Opportunity FY 2017-18	\$18,850.00
North Central Florida Regional Planning Council -	
Regional Marketing Program Fees FY 2017-18	\$12,500.00
Bank Charges	\$200.00
Legal Advertising	\$300.00
Legal Expenses	\$300.00
Other Administrative Expenses/Miscellaneous	\$2,000.00
Postage	\$300.00
Service Fee - VISIT FLORIDA Travel Show Program	\$14,300.00
Telephone	\$300.00
Membership Organizations - Annual Dues	
VISIT FLORIDA Annual Dues	\$500.00
Southeastern Tourism Society Annual Dues	\$350.00
Florida Outdoor Writers Association Annual Dues	\$350.00
Professional Enahncement	
Southeastern Tourism Society Marketing College	\$11,000.00
Governor's Tourism Conference	\$1,900.00
Internships	
Harvey Campbell Memorial Internship	\$6,250.00
Dean Fowler Internship	\$6,250.00
Retained Reserves	
Unrestricted Reserve Fund	\$22,300.00
Total Non-Marketing Expenditure	\$103,600.00
Total Expenditure	\$385,800.00

Attachment 1

SCOPE OF WORK

1. PROJECT DESCRIPTION: Section 288.018(1), F.S., establishes a matching grant program (the "Grant Program") to provide funding to regionally-based economic development organizations representing rural counties and communities for the purpose of building the professional capacity of their organizations. The Grant Program may also be used by an economic development organization to provide technical assistance to businesses within the rural counties and communities they serve.

The Original Florida Tourism Task Force d/b/a Visit Natural North Florida ("Grantee") is an entity created and authorized pursuant to Section 163.01 of the Florida Statutes titled the Florida Interlocal Cooperation Act of 1969 (Tax Identification Number 59-3534835). The Original Florida Tourism Task Force promotes the natural, historic and cultural attractions of the following counties: Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Suwannee, Taylor, Union, and Wakulla . (the "Region"). The Grantee's goal is to enhance the economy, image, and quality of life through expanded tourism in the Region. Grantee has been awarded grant funds under the Program to provide marketing and promotional services, market research and professional enhancement training for the Region

2.GRANTEE RESPONSIBILITIES:

2.1 Website Maintenance and Enhancements:

2.1.1 Continue to maintain, host and operate its website, <u>www.vnnf.org</u>, in order to inform potential visitors of attractions and events within the region.

2.1.2 Include additional topic centered microsites on Grantee's website <u>www.vnnf.org</u> to inform potential visitors of tourist oriented opportunities within the Region.

2.1.3 Produce a new video for the task force website highlighting tourist-oriented natural, cultural and historical attractions of the Region.

2.1.4 Review and update springs and bicycle routes on the <u>www.vnnf.org</u> existing bicycle and springs microsites. The review and update will include issues such as improving the accuracy of provided information, assuring that all embedded links are functional and modifying existing routes as necessary.

2.2 Marketing and Promotion:

2.2.1 Create and distribute electronic newsletters to potential visitors regarding tourist-oriented attractions, facilities and events within the Region.

2.2.2 Post blogs on the <u>www.vnnf.org</u> website to inform visitors of tourist-oriented attractions and facilities within the Region.

2.2.3 Purchase annual Visa Vue subscription, domestic and international editions to gain insights in the geographic location and demographic information of visitors to the Region. Member organizations will have access to information provided through Visa Vue subscription.

2.2.4 Purchase marketing materials for use and distribution by Task Force members at outdoororiented-travel shows and other events. The task force may purchase other pre-printed literature highlighting the Region from various vendors as needed.

2.2.5 Design and produce marketing materials for use and distribution at outdoor-oriented travel shows.

2.2.6 Attend domestic travel shows. At the shows, the Grantee will staff a booth; distribute literature pertaining to the Region and answer questions from show attendees. A maximum of two (2) Grantee representatives will staff travel show booths.

2.2.7 Conduct an advertising campaign which will consist of online digital and/or print media advertising.

2.2.8 Distribute literature at VISIT FLORIDA welcome centers, state-wide AAA offices and business locations along major highways in Florida and Georgia. Grantee may request reimbursement for this task a maximum of four (4) times during the agreement period.

2.2.9 Purchase email distribution service in association with distribution of electronic newsletter distribution as described in Scope of Work 2.2.1

2.3 Professional Enhancement:

2.3.1 Provide professional enhancement scholarships to Grantee staff, board members and representatives of member organizations to attend training opportunities.

2.3.2 Maintain memberships in or join professional organizations.

3.DEO'S RESPONSIBILITIES:

3.1 Monitor the ongoing activities and progress of Grantee as DEO deems necessary, to verify that all activities are being performed in accordance with the Agreement;

3.2 Perform Agreement management responsibilities as stated herein;

3.3 Reply to reasonable inquires pursuant to the Agreement and,

3.4 Review Grantee's invoices for accuracy and thoroughness, and if accepted process invoices on a timely basis.

4.DELIVERABLES Grantee agrees to provide the following services as specified:

Deliverable No. 1 – Website Maintenance and Enhancements			
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences	
	1		
Maintain website in accordance with Scope of Work 2.1.1	Ongoing website Maintenance, hosting,	Failure to maintain, host, and	
	and operation.	operate website as specified	
	Required Documentation:	in Section 2.1.1. will result in	
	• Copy of agreement with vendor	non-payment.	
01 WOIK 2.1.1	• Invoice from provider		
	• Proof of payment		

		0		
Add Topic centered microsites to Grantee's website in accordance with Scope of Work 2.1.2	 Add one topic centered microsite to Grantee's website Required Documentation: Copy of agreement with vendor. Invoice showing completion of draft microsite. Link to added microsite. 	Falure to complete at least one topic centered microsite to Grantee's website as specified in Section 2.1.2 will result in non-payment.		
Produce video for Grantee website in accordance with Scope of Work 2.1.3	 100 % completion of and posting on Grantee website of video. Required Documentation: Copy of agreement with vendor. Link to video. Invoice showing completion of video. 	Failure to complete 100% of video and post it on Grantee's website as specified in Section 2.1.3. will result in non-payment.		
Review and update springs and bicycle route microsites on Grantee website in accordance with Scope of Work 2.1.4	 springs microsite update or 1 bicycle microsite update. Required Documentation: Documentation of staff time associated with this deliverable Link to updated information. 	Failure to complete one (1) springs microsite update or one (1) bicycle microsite update as specified in Section 2.1.4. will result in non- payment.		
Deliverable No. 2 - Marketing and Promotion				
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences		
Distribute Electronic Newsletter in accordance with Scope of Work 2.2.1	 Prepare and distribute one (1) electronic newsletter. Required Documentation Include DEO Agreement Manager on electronic newsletter distribution list. Documentation of staff time associated with this deliverable 	Failure to prepare and distribute one (1) electronic newsletter as specified in Section 2.2.1. will result in non-payment.		
Post blogs on Grantee's website in accordance with Scope of Work 2.2.2	 Post one (1) blog on Grantee's website. Required Documentation. Copy of agreement with blogger. Link to each blog Photographer release form if necessary Model release form in necessary. Invoice from blogger. 	Failure to post one (1) blog on Grantee's website as specified in Section 2.2.2. will result in non-payment.		
Purchase Annual Visa Vue subscription in accordance with Scope of Work 2.2.3	 Purchase 1 annual Visa Vue Subscription Required Documentation: Invoice from provider Proof of payment 	Failure to purchase one (1) annual Visa Vue Subscription as specified in Section 2.2.3. will result in non-payment.		
Purchase preprinted marketing materials in accordance with Scope	Purchase a minimum of 400 copies of pre-printed marketing materials. Required Documentation:	Failure to purchase a minimum of 400 copies of pre-printed marketing		

	• 1 copy of each piece of literature	Section 2.2.4. will result in		
	purchased.	non-payment.		
	Design and print 1,000 pieces of hard	Failure to design and print		
	copy marketing materials.	1,000 pieces of hard copy		
Design and print hard	Required Documentation:	marketing materials as		
copy marketing	• 1 piece of each hard copy literature	specified in Section 2.2.5. will		
materials in accordance	printed	result in non-payment.		
with Scope of Work 2.2.5	• Invoice from contractor			
1	Documentation of staff time associated			
	with this deliverable			
	Attend 1 domestic travel show.	Failure to attend and		
	Required Documentation:	participate in domestic travel		
A	Schedule for each show attended.	shows as specified in Section		
Attend and participate in		2.2.6. will result in non-		
domestic travel shows in	• Copies of completed registrations for each travel show attended.	payment.		
accordance with Scope of Work 2.2.6		Payment		
01 WOIK 2.2.0	• Copies of rental agreements if applicable			
	• Completed travel documentation for a			
	maximum of two travelers			
	Place one (1) digital or print media	Failure to place one (1) digital		
Conduct advertising	advertisement	or print media advertisement		
campaign in accordance	Required Documentation:	as specified in Section 2.2.7.		
with Scope of Work 2.2.7	• Copy of print or digital advertisement	will result in non-payment.		
	Invoice from provider			
	Distribute a minimum of 10,000	Failure to distribute a		
	brochures. Grantee may request	minimum of 10,000		
	reimbursement a maximum of four (4)	brochures as specified in		
Distribute literature in	times during the agreement period.	Section 2.2.8. will result in		
accordance with Scope of	Required Documentation:	non-payment.		
Work 2.2.8	• 1 sample of each brochure distributed			
	• Copy of distribution list and number			
	distributed			
	• Invoice from provider			
	Purchase email distribution service.	Failure to purchase email		
Purchase Email distribution service in	Required Documentation:	distribution service as		
	• Copy of agreement with email	specified in Section 2.2.9. will		
accordance with Scope of	distribution service	result in non-payment.		
Work 2.2.9	• Invoice from provider			
Deliverable No. 3 - Professional Enhancement				
	Minimum Level of Service and			
Tasks	Required Documentation	Financial Consequences		
Provide Professional	Provide one (1) professional enhancement	Failure to provide a minimum		
Enhancement		1 - mare to provide a minimular		
	scholarship.	of one (1) professional		
	scholarship. Required Documentation:	of one (1) professional enhancement scholarship as		
Scholarships in accordance with Scope	scholarship.Required Documentation:Completed event registration form	of one (1) professional enhancement scholarship as specified in Section 2.3.1. will		

of Work 2.3.1	• Agenda for each event.	result in non-payment.
	• Summary of how attendance at the event built professional capacity	
Maintain memberships in or join professional organizations in accordance with Scope of Work 2.3.3	 Maintain membership in one (1) professional organization Required Documentation: Copy of registration for each professional organization membership joined or maintained. 	Failure to maintain membership in one (1) professional organization as specified in Section 2.3.3. will result in non-payment.
Total Amount Not to Exceed: \$150,000.00		

5. REPORTING:

5.1 <u>Quarterly</u>: Grantee shall report on a quarterly basis all progress relating to the tasks identified in Section 4. Quarterly reports are due to DEO no later than 30 calendar days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are April 30, 2018, July 31, 2018, October 31, 2018 and January 17, 2019. The quarterly report shall include a summary of project progress, indicating percentage of completion of each task identified in Section 4, and the Minority and Service-Disabled Veteran Business Enterprise Report required by section 1.14.6 of this Agreement. The summary shall also include any issues or events occurring which affect the ability of the Grantee to meet the terms of this Agreement.

5.2 <u>Close-out Report</u>: No later than 60 calendar days after the Agreement ends or is terminated, Grantee shall provide copies of all paid invoices to document completed work.

6. INVOICE SUBMITTAL AND PAYMENT SCHEDULE: DEO shall pay Grantee in accordance with the following schedule in the amount identified per deliverable in Section 4 above. The deliverable amount specified does not establish the value of the deliverable. In accordance with the Funding Requirements of s. 215.971(1), F.S. section of this Agreement, Grantee and its subcontractors may only expend funding under this Agreement for allowable costs resulting from obligations incurred during the Agreement period. To be eligible for reimbursement, costs must be in compliance with laws, rules and regulations applicable to expenditures of State funds, including, Reference Guide for but not limited to, the State Expenditures (http://www.mvfloridacfo.com/aadir/reference_guide/).

6.1 Grantee shall provide one invoice per quarter for all services rendered during the applicable period of time.

6.2 The following documents shall be submitted with the itemized invoice:

6.2.1 A cover letter signed by the Grantee's Chairman of the Board of Directors certifying that the costs being claimed in the invoice package: (1) are specifically for the project represented to the State in the budget appropriation; (2) are for one or more of the components as stated in Section 4, Deliverables, of this Scope of Work; (3) have been paid; and (4) were incurred during the Agreement period, and (5) that the payment request was reviewed and approved by the full Board of Directors of the Grantee organization.

6.2.2 Grantee's invoices shall include the date, period in which work was performed, amount of reimbursement, and work completed to date;

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Florida Dpartment of Economic Opportunity Fiscal Year 2017-18 Regional Rural Development Grant (January 17, 2018 - January 17, 2019) Deliverables and Cost Estimates February 6, 2018

Cost Estimates	Deliverable
As of 2/6/18	Deliverable
\$6,000.00	Website Hosting & Maintenance
\$1,900.00	Ultimate Bicycle Guide Maintenance and Updates
\$1,500.00	Ultimate Springs Guide Maintenance and Updates
\$2,500.00	Ultimate Paddling Guide - Website Microsite
\$2,500.00	Ultimate Parks Guide - Website Microsite
\$5,000.00	Website Video
\$5,100.00	Website Blogs (60 blogs at \$85 per blog)
\$15,100.00	Travel Shows
\$26,500.00	Digital Advertising Campaign - Facebook, Google Adword search, Retargeting, Other
\$2,500.00	Media Kits
\$4,250.00	Quarterly eNewsletters
\$17,000.00	Print Media Advertising
\$1,550.00	Design & Print Regional Specialty Brochures
\$800.00	Purchase Copies of Big Bend Saltwater Paddling Guide
	Brochure Distribution
	Revise & Print Ultimate Springs Guide
	VISAVUE - Domestic and International Editions
	Scholarships (6 Tourism Marketing College @ \$1,700 and 1 Gov Tourism Conf @ \$1,800)
\$22,500.00	Administration

\$150,000.00 Total



The Original Florida Tourism Task Force Travel Shows and Show Assignments, 2017-18 Travel Show Season March 6, 2018

Number	Show Name	Leader	2nd Person	Alternate	Leader Departure Date	Member Departure Date	Show Dates	Return Travel Date
1	L Hershey RV Show	Donna Creamer	Pat Watson		September 11, 2017	September 12, 2017	September 13 - 17, 2017	September 18, 2017
2	2 Washington DC Travel and Adventure Show	TSC	Alvin Jackson	Cody Gray	January 18, 2018	January 19, 2018	January 20 - 21, 2018	January 22, 2018
3	Atlanta Camping & RV Show	Roland Loog	Ron Gromoll & Lois Nevins	Trent Abbott	January 24, 2018	January 25, 2018	January 26 - 28, 2018	January 29, 2018
4	New York Times Travel Show	TSC	Dawn Taylor	Teena Peavey	January 24, 2018	January 25, 2018	January 26 - 28, 2018	January 29, 2018
5	Boston Globe Travel Show	Sandy Beach	Dave Mecusker	Dawn Taylor	February 7, 2018	February 8, 2018	February 9 - 11, 2018	February 12, 2018
6	Chicago Travel and Adventure Show	TSC	Phyllis Williams	Lorenza Ponder	February 8, 2018	February 9, 2018	February 10 - 11, 2018	February 12, 2018
7	Chicago RV and Camping Show	Alvin Jackson	Sean Plemons		February 13, 2018	February 14, 2018	February 15 - 18, 2018	February 19, 2018
8	F.re.e Messe Munich	Tommy Thompson	TSC	Sandy Beach	February 17, 2018	February 17, 2018	February 21 - 25, 2018	February 26, 2018
9	London Telegraph Bike and Travel Show	Roland Loog	Ron Grommoll	Carol McQueen	February 20, 2018	February 20, 2018	February 23 - 25, 2018	February 26, 2018
10	Toronto Outdoor Adventure Show	Teena Peavey	Pat Watson	Dawn Taylor	February 21, 2018	February 22, 2018	February 23 - 25, 2018	February 26, 2018
11	L ITB-Berlin	TSC	Katrina Richardson	Roland Loog	March 4, 2018	March 4, 2018	March 7 - 11, 2018	March 12, 2018
12	2 Canoecopia	Tommy Thompson	Russ McCallister	Dawn Taylor	March 7, 2018	March 8, 2018	March 9-11, 2018	March 12, 2018
13	Philadelphia Travel & Adventure Show	Dawn Taylor	Roland Loog	Ron Gromoll	March 8, 2018	March 9, 2018	March 10 - 11, 2018	March 12, 2018
14	Midwest Mountaineering Spring Expo	TSC	Tommy Thompson	Russ McCallister	April 25, 2018	April 26, 2018	April 27 - 29, 2018	April 30, 2018
15	5 Bike Expo New York	Paula Vann	TSC	Katrina Richardson	May 2, 2018	May 3, 2018	May 4 -5, 2018?	May 6, 2018

Italicised shows are shows funded by the Task Force Regional Rural Development Grant Underlined shows are combined shows with Riverway South



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□ FISHING CHARTERS □ SPRINGS □ SCALLOPING	
□ BIRDING □ SHOPPING □ BIKING □ BEACHES	
□ EVENTS & FESTIVALS □ RIVERS □ ACCOMODATIONS	
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□ EVENTS & FESTIVALS □ RIVERS □ ACCOMODATIONS

"Nature is our Theme Park!"



Florida Dpartment of Economic Opportunity Fiscal Year 2018-19 Regional Rural Development Grant (January 17, 2019 - January 16, 2020) Deliverables and Cost Estimates March 6, 2018

Cost Estimates	
	Deliverable
as of 3/6/18	Ultimate Disusle Cuide Maintenance and Undeter
	Ultimate Bicycle Guide Maintenance and Updates
	Ultimate Springs Guide Maintenance and Updates
	Ultimate Paddling Guide Maintenance & Updates
\$1,000.00	Ultimate Parks Guide Maintenance & Updates
\$5,100.00	Website Blogs (60 blogs per at \$85 per blog)
\$3,000.00	Print VNNF Specialty Brochures (RV Guide, Outfitters Guide, Lodging Guide, Paddling Maps)
\$3,000.00	Revise & Print Ultimate Bicycle Guide
\$3,600.00	Purchase Copies of Big Bend Saltwater Paddling Guide
\$22,500.00	Domestic Travel Shows (3_shows)
\$16,000.00	Print Advertising (co-op ads)
\$20,000.00	Digital Advertising Campaign - Facebook, Google Adword search, Retargeting, Other
\$6,000.00	Website Hosting & Maintenance
\$25,000.00	Connect Travel - Complete
\$12,000.00	Scholarships (6 Tourism Marketing College @ \$1,700 and 1 Gov Tourism Conf @ \$1,800)
\$12,000.00	Brochure Distribution
\$1,200.00	Professional Organization Memberships
\$5,100.00	VISAVUE - Domestic and International Editions
\$4,000.00	Quarterly eNewsletters
\$22,500.00	Administration
\$165,000,00	Total

\$165,000.00 Total



ALACHUA COUNTY

(\$15,000 - 3 votes)

Vacant

Ron Gromoll

Marketing and Events Coordinator Alachua County Fair 12 SE 1st Street, 2nd Floor Gainesville, FL 32601 (w) 352.264.6904 rgromoll@alachuacounty.us

Julie Waldman

1621 NE Waldo Road Gainesville, FL 32609 (c) 352.538.1514 julie@juliewaldman.com

BRADFORD COUNTY

(\$3,000 - 2 votes)

William Sexton

Bradford County Attorney 945 North Temple Avenue Starke, FL 32091-2210 <u>will_sexton@bradfordcountyfl.gov</u> (w) 904.368.3902

The Honorable Daniel Riddick

Bradford County Board of County Commissioners 945 North Temple Avenue P.O. Drawer B Starke, Florida 32091 (w) 352.473.7033 (o) 904.966.6327 (f) 352.473.5907 bccriddick@yahoo.com COLUMBIA COUNTY (\$8,000 3 votes)

Vacant

Rod Butler

General Manager Holiday Inn Hotel and Suites 213 NW Commerce Dr Lake City, FL 32025-1501 (w) 386.487.1080 gm@hilakecityfl.com

Paula R. Vann

Executive Director Columbia County Tourism Development Council P.O. Box 1847 Lake City, FL 32056 386.758.1312 pvann@columbiacountyfla.com www.springsrus.com

DIXIE COUNTY

(\$2,000 - 2 votes)

Nancy Bednarek

Springs to Sea Paddlesports 25867 SE Hwy 19 Old Town, FL 32680 352.318.1978 nbbednarek@aol.com

Russ McCallister

Suwannee Guides and Outfitters PO Box 1345 Old Town, FL 32680 (w) 352.542.8331 (h) 352.325.1520 (c) 352.258.0189 <u>russ776@bellsouth.net</u> <u>www.visitdixie.com</u> <u>www.suwanneeguides.com</u>

GILCHRIST COUNTY

(\$2,000 - 2 votes)

Vacant

Pat Watson

Executive Administrative Assistant City of Trenton 114 N. Main Street Trenton, FL 32693 (w) 352.463.4000 (f) 352.463.4007 pwatson@trentonflorida.org

HAMILTON COUNTY

(\$1,000 - 2 votes)

Vacant

Susan Ramsey Executive Director Hamilton County Development Authority 1153 U.S. Hwy 41 NW, Suite 4 Jasper, FL 32052 (w) 386.792.6828 sramsey@hamiltoncda.org

JEFFERSON COUNTY (\$2,000 - 2 votes)

Katrina Richardson Executive Director Monticello/Jefferson Chamber of Commerce 420 West Washington Street Monticello, FL 32344 (w) 850-997-5552 info@monticellojeffersonfl.com

Nancy Wideman

1100 Pearl Street Monticello, FL 32344 (h) 850.997.0517 (c) 850.528.7362 nancywideman48@gmail.com

LAFAYETTE COUNTY

(\$1,000 - 1 vote)

Susie Page, Vice-Chair Suwannee River Rendezvous LLC 828 NE Primrose Road Mayo, FL 32066 (w) 386.294.2510 (f) 386.294.1133 (c) 727.457.3924 forest_1@msn.com www.suwanneeriverrendezvous.com

LEVY COUNTY

(\$4,000 - 2 votes)

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Tisha Whitehurst

Director Levy County Visitors Bureau 620 N. Hathaway Avenue Bronson, FL (w) 352.486.3396 tourism@visitnaturecoast.com

MADISON COUNTY

(\$3,000 - 2 votes)

Phyllis Williams

Executive Director Madison County Chamber of Commerce and Tourism 184 NW College Loop Madison, FL 32340 (w) 850.973.2788 (f) 850.973.8863 phyllis@madisonfl.org

Trent Abbott

Jellystone Park of Madison, Florida 1051 Old St. Augustine Road Madison, FL 32340 (w) 850.973.8269 tacountry@hotmail.com

SUWANNEE COUNTY

(\$4,000 - 2 votes)

Alvin Jackson

Executive Director Suwannee County Economic Development 100 Court Street SE Live Oak, FL 32064 (w) 386.330.2220 (c) 386.688.5366 <u>alvinj@suwcounty.org</u> www.suwanneechamber.com

Teena Peavy

Marketing Director Spirit of the Suwannee Music Park 3076 95th Drive Live Oak, Florida 32060 (w) 386.364.1683 teena@musicliveshere.com www.musicliveshere.com

TAYLOR COUNTY

(\$4,000 - 2 votes)

Dawn Taylor, Chair

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Sandy Beach

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UNION COUNTY

(\$1,000 - 1 vote)

Dave Mecusker

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WAKULLA COUNTY

(\$3,000 - 2 votes)

Diane Bardhi

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The Honorable Gail Gilman

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Scott R. Koons

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THE ORIGINAL FLORIDA TOURISM TASK FORCE VOLUNTEERS, CONSULTANTS AND OTHERS

as of 1/8/2018

VOLUNTEERS, CONSULTANTS AND OTHERS

Donna Creamer

Staff Assistant Gilchrist County Tourist Development Council 220 S. Main Street Trenton, FL 32693 (w) 352.463.3467 (f) 352.463.3469 (c) 352.210.1827 <u>dcreamer@gilchrist.fl.us</u> www.VisitGilchristCounty.com

Roland Loog - Volunteer

1907 NW 10th Avenue Gainesville, Florida 32605-5313 (h) 352.375.2060 (c) 352.231.2077

Lois Nevins

By All Means Travel 7513 NW County Road 235 Alachua, Florida 32615 (w) 386.418.0242 byallmeanstravel@hotmail.com

Tommy Thompson

Two Tree, Inc. 24 NW 33rd Ct., Suite A Gainesville, FL 32607 (w) 3532.284.1763 2018 Visit Natural North Florida Meeting Dates and Counties



Third Thursday of each month, subject to change with advance notice.

January 18:	Alachua County
February 15:	Columbia County
March 15:	Suwannee County
April 19:	Jefferson County
May 17:	Levy County
June 21:	Hamilton County
July 19:	Lafayette County
August 16:	Madison County
September 20:	VISIT FLORIDA
October 18:	Taylor County
November 15:	Dixie County
December 20:	Alachua (Council Office)

