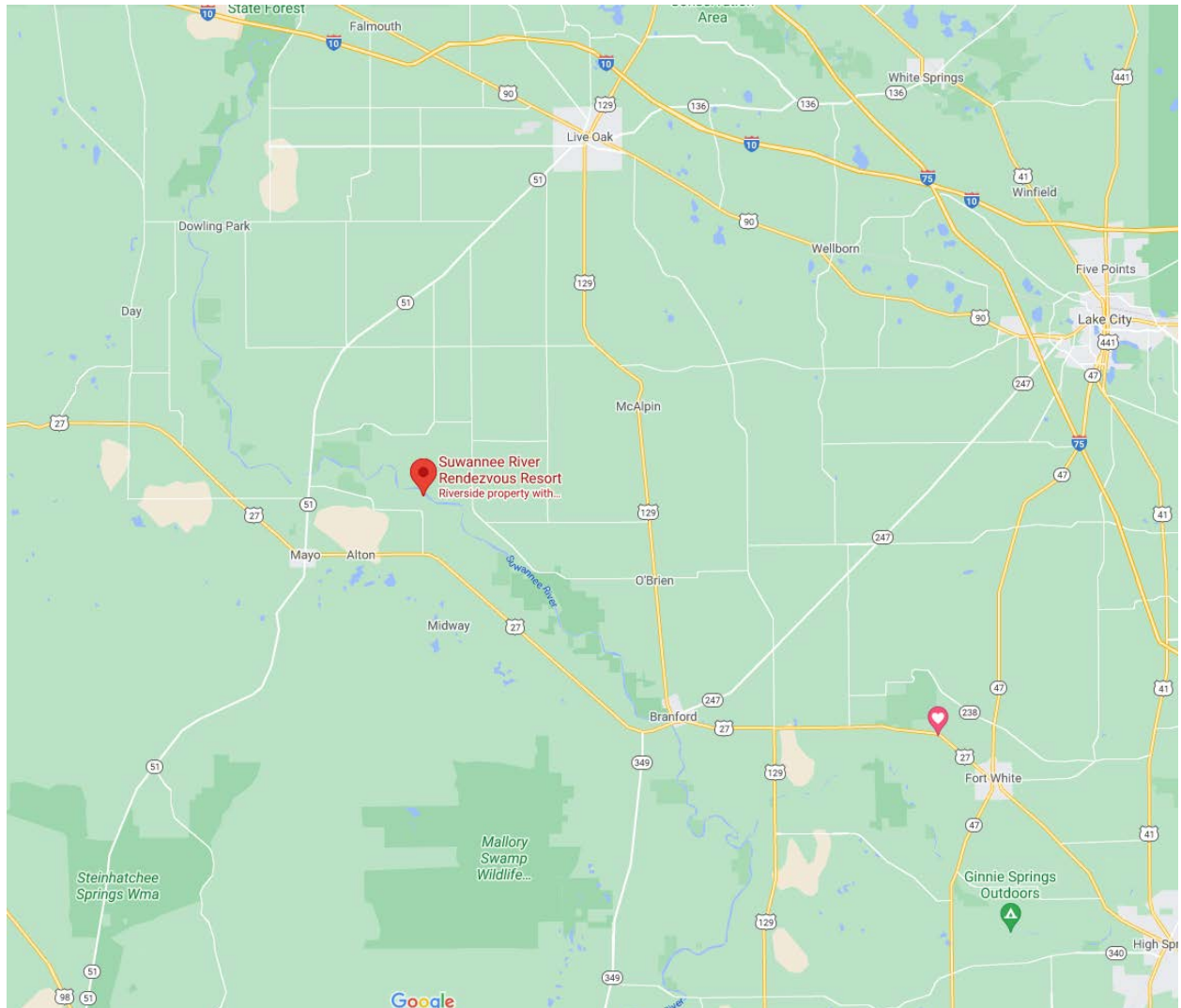




MEETING NOTICE

There will be a meeting of the Original Florida Tourism Task Force on **August 18, 2022**. The meeting will be held at the **Suwannee River Rendezvous Resort and Campground, 828 NE Primrose Road, Mayo, Florida**, beginning at **10:00 a.m.**



Suwannee River Rendezvous Resort and Campground
828 NE Primrose Road
Mayo, FL 32066

The Original Florida

Visit Natural
NORTH FLORIDA

**TOURISM TASK FORCE
Meeting Agenda**

**Suwannee River Rendezvous Resort and Campground
828 NE Primrose Road, Mayo, FL
Lafayette County**

**August 18, 2022
Thursday, 10:00 a.m.**

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II. Approval of Agenda	3
III. Approval of July 21, 2022 Meeting Minutes	5
IV. Old Business	
A. Committee Reports	
1. Finance Committee	
a. Monthly Financial Report Review and Approval	
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6. Advertising Campaign	
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2. VISIT FLORIDA Domestic Press Trip	
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D. Staff Items -	
1. Task Force Retreat	
E. Other Old Business	
1. Update Task Force Member Contact Information	49
2. 2022 Meeting Dates and Locations	53

F. Announcements

V. NEW BUSINESS

VI. Leadership Forum: TBD

VII. Adjournment

Date and Location of Next Meeting:

The next regular meeting is scheduled to be held at 10:00 a.m. on September 15, 2022 in Gilchrist County at a location to be determined.

MINUTES OF
The Original Florida
TOURISM TASK FORCE

Suwannee Belle Landing
282 Southeast 989 Street, Old Town, FL
Dixie County

July 21, 2022
Thursday, 10:00 a.m.

MEMBERS PRESENT

Ron Gromoll, Alachua County
Patricia Watson, Gilchrist County
Katrina Richardson, Jefferson County
Craig Colton, Lafayette County, Chair
Jackie Blount, Madison County
Teena Peavey, Suwannee County, Treasurer
Charissa Setzer, Suwannee County
Dawn Perez, Taylor County
Dale Walker, Union County

OTHERS PRESENT

Jeffrey Cary,
Dixie County Tourist Development Council
Donna Creamer, Travel Show Coordinator
Dany Perdue, Visit Dixie
Jody Stephenson, Dixie County Commissioner

STAFF PRESENT

Lauren Yeatter

MEMBERS ABSENT

Brian Avery, Alachua County
Elizabeth Reyes, Alachua County
Daniel Riddick, Bradford County
Will Sexton, Bradford County, Vice-Chair
Rod Butler, Columbia County
Alden Rosner, Columbia County
Paula Vann, Columbia County
Ryan Fulford, Dixie County
Russ McCallister, Dixie County
Bryan Freeman, Gilchrist County
Chadd Mathis, Hamilton County
Mia Mauldin, Hamilton County
David Ward, Jefferson County
Carol McQueen, Levy County
Tisha Whitehurst, Levy County
Marlene Squires-Swanson, Madison County
Sandy Beach, Taylor County
Thomas Herndon, Wakulla County
Natalie Knowles, Wakulla County

I. CALL TO ORDER, INTRODUCTIONS

Noting the presence of a quorum, Chair Craig Colton called the meeting to order at 10:04 a.m.

II. APPROVAL OF THE AGENDA

Chair Colton requested approval of the meeting agenda, as presented.

ACTION: Dale Walker moved and Ron Gromoll seconded to approve the meeting agenda as presented. The motion passed unanimously.

III. APPROVAL OF THE JUNE 16, 2022 MINUTES

Chair Colton asked for approval of the June 16, 2022 meeting minutes.

ACTION: Dawn Perez moved and Katrina Richardson seconded to approve the June 16, 2022 minutes as presented. The motion passed unanimously.

IV. OLD BUSINESS

A. Committee Reports

1. Finance Committee Report
 - a. Monthly Financial Report Review and Approval -
May 31, 2022

ACTION: Katrina Richardson moved and Dale Walker seconded to accept the May 31, 2022 monthly financial report as presented. The motion passed unanimously.

B. Fiscal Year 2021-22 Regional Rural Development Grant

1. Website
2. e-newsletter
3. Website Blogs
4. Marketing Materials
5. Domestic Travel Shows
6. Advertising Campaign

ACTION: Dawn Perez moved and Katrina Richardson seconded to authorize the placement of a full-page cooperative advertisement in the 2023 VISIT FLORIDA Travel Guide, with the Task Force paying for one-half of the total cost using any remaining Regional Rural Development Grant funds and Task Force reserve funds. The motion passed unanimously.

7. Brochure Distribution
8. Scholarships
9. Professional Organization Memberships

C. VISIT FLORIDA -

1. Monthly Report

ACTION: Dawn Perez moved and Ron Gromoll seconded to authorize Katrina Richardson to represent the Task Force at VISIT FLORIDA's 2023 Florida Encounter Conference. The motion passed unanimously.

2. VISIT FLORIDA Domestic Press Trip

D. Staff Items -

1. Task Force Retreat

E. Other Old Business

1. Updated Task Force Member Contact Information
2. 2022 Meeting Dates and Locations

F. Announcements

Task Force members made announcements of interest to the Task Force.

V. NEW BUSINESS - None

VI. LEADERSHIP FORUM - None

VII. ADJOURNMENT

Date and Location of next meeting

The next regular meeting is scheduled for 10:00 a.m., August 18, 2022 to be held in Lafayette County at a location to be determined.

The meeting adjourned at 11:40 a.m.

Craig Colton, Chair

8/18/22
Date

Minutes prepared by Lauren Yeatter of the North Central Florida Regional Planning Council

2:20 PM

08/10/22

Accrual Basis

The Original Florida Tourism Task Force

Balance Sheet

As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in Bank - Capital City	137,855.52
Total Checking/Savings	137,855.52
Accounts Receivable	
Accounts Receivable	50,000.00
Total Accounts Receivable	50,000.00
Other Current Assets	
Prepaid Expense	439.00
Prepaid Registration Fees	1,600.00
Total Other Current Assets	2,039.00
Total Current Assets	189,894.52
TOTAL ASSETS	189,894.52
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	10,424.34
Total Accounts Payable	10,424.34
Total Current Liabilities	10,424.34
Total Liabilities	10,424.34
Equity	
Unrestricted Earnings	156,108.50
Net Income	23,361.68
Total Equity	179,470.18
TOTAL LIABILITIES & EQUITY	189,894.52

2:20 PM

08/10/22

Accrual Basis

The Original Florida Tourism Task Force

Profit & Loss

June 2022

	Jun 22
Expense	
Miscellaneous	350.00
NCFRPC Contractual Services	8,674.57
Postage	49.77
Professional Enhancements	
Marketing College	1,900.00
Total Professional Enhancements	1,900.00
Total Expense	10,974.34
Net Income	-10,974.34

12:11 PM

07/12/22

The Original Florida Tourism Task Force
Reconciliation Summary
Cash in Bank - Capital City, Period Ending 06/30/2022

	Jun 30, 22	
Beginning Balance		141,680.52
Cleared Transactions		
Checks and Payments - 1 item	-3,825.00	
Total Cleared Transactions	-3,825.00	
Cleared Balance		<u>137,855.52</u>
Register Balance as of 06/30/2022		137,855.52
Ending Balance		137,855.52

12:11 PM

07/12/22

The Original Florida Tourism Task Force
Reconciliation Detail
Cash in Bank - Capital City, Period Ending 06/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						141,680.52
Cleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	06/02/2022	1588	Southeast Tourism ...	X	-3,825.00	-3,825.00
Total Checks and Payments					-3,825.00	-3,825.00
Total Cleared Transactions					-3,825.00	-3,825.00
Cleared Balance					-3,825.00	137,855.52
Register Balance as of 06/30/2022					-3,825.00	137,855.52
Ending Balance					-3,825.00	137,855.52



P.O. Box 900
Tallahassee, FL 32302

ACCOUNT STATEMENT

00003081 FCC31545070122072737 01 000000000
THE ORIGINAL FLORIDA TOURISM TASK FORCE
2009 NW 67TH PL
GAINESVILLE FL 32653-1603

Date 6/30/22
Primary Account

Page 1
XXXXXXX2204

SEND Person-to-Person Payments is now Zelle! We have transitioned to Zelle for a fast, safe and easy way to send money to people you know. Enroll now in online banking or the CCBMobile App. Learn more: ccbq.com/zelle. Terms & conditions apply

CHECKING ACCOUNT

EVERYDAY CHECKING FOR BUSINESS

Account Number XXXXXX2204
Previous Balance 141,680.52
Deposits/Credits .00
1 Checks/Debits 3,825.00
Service Charges .00
Interest Paid .00
Ending Balance 137,855.52

Images 1
Statement Dates 6/01/22 thru 6/30/22
Days in this Statement Period 30
Avg Ledger Balance 139,768.02
Avg Collected Balance 139,768.02

CHECKS IN NUMBER ORDER

Date Check No Amount
6/16 1588 3,825.00

* Denotes missing check numbers

DAILY BALANCE INFORMATION


Date Balance Date Balance
6/01 141,680.52 6/16 137,855.52

-----END OF STATEMENT-----

RECEIVED

JUL 08 2022

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL



Natural North Florida
THE OFFICIAL FLORIDA TOURISM AUTHORITY
9000 N.W. 87TH PLACE
OWENSBORO, FLORIDA 32063-3803
352.994.2308

Capital City Bank 1588

06/16/2022

PAY TO THE ORDER OF Southeast Tourism Society \$3,825.00

Three Thousand Eight Hundred Twenty-Five and 00/100

Southeast Tourism Society
1425 Market Boulevard Suite
Suite 520 # 324
Kissimmee, GA 35713-9723

MEMO

⑆001588⑆ 10053100588⑆ 022479220⑆

1588 06/16/2022 \$3,825.00

00003081-0004542-0002-0002-FCC31545070122072737-01-L



Capital City Bank 6/30/2022 2:47 PM

DOCUMENT INCLUDES VISIBLE FIBERS, CHEMICAL REACTIVE PROPERTIES AND FEATURES A FOIL HOLOGRAM

Visit Natural North Florida

THE ORIGINAL FLORIDA TOURISM TASK FORCE
2009 N.W. 67TH PLACE
GAINESVILLE, FLORIDA 32653-1803
352.955.2200

63-68/631

6/2/2022

Capital City Bank 1588

PAY TO THE ORDER OF **Southeast Tourism Society** \$**3,825.00

Three Thousand Eight Hundred Twenty-Five and 00/100***** DOLLARS

Southeast Tourism Society
1425 Market Boulevard Suite
Suite 530 # 324
Roswell, GA 30076-6723

MEMO

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

001588 00631006881 0224792204

Security Features:

Hologram

Heat Sensitive Ink

True Watermark

Visible Fibers

Chemically Sensitive Paper and Chemical Wash Detection Area

Microprinting

High Resolution Warning Band

Toner Adhesion Properties

Anti-Copy Technology

1-D Barcode

HC-5

The security features listed below, as well as those not listed, exceed industry guidelines.

- Multi-dimensional foil seal used to check stock cannot be photocopied.
- Heat red image with fingers or breathing on it. The image will fade and reappear.
- Held check to a light source to view.
- Cannot be photocopied.
- Visible fibers embedded in the paper.
- Fibers in paper visible under ultraviolet light.
- Stains or spots may appear if chemical alteration attempts are made.
- M7 Small type in check border appears as dotted line when copied.
- Toner adheres to security features. Fine lines in border and corners are difficult to replicate or copy.
- Chemistry in paper bonds laser toner to paper fibers with heat. Damage is visible with alteration attempts.
- Document made with technology to prevent most copiers from creating a usable copy.
- Document contains cut-and-paste directions.

Amount: \$3,825.00
Statement Description: Check
Check Number: 1588
Posted Date: 6/16/2022
Type: Debit
Status: Posted

ENDORSE HERE

FOR DEPOSIT ONLY

SOUTHEAST TOURISM SOCIETY

00062458911

☐ CHECK HERE AFTER
MOBILE OR REMOTE DEPOSIT DATE

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE

The Original Florida Tourism Task Force
Income and Expenses - Budget vs. Actual
As of June 30, 2022

(These financial statements are unaudited)

	Budget	June 2022	Year to Date	Over/(Under) Budget
Co-op Regional Marketing Program Fee	54,000.00	0.00	54,000.00	0.00
DEO Rural Development Grant 20/21	40,600.00	0.00	33,907.31	(6,692.69)
DEO Rural Development Grant 21/22	23,300.00	0.00	0.00	(23,300.00)
VisitFlorida Rural Area Opportunity Grant 21/22	0.00	0.00	0.00	0.00
VisitFlorida Rural Area Opportunity 21/22 In-Kind	0.00	0.00	0.00	0.00
Total Income	117,900.00	0.00	87,907.31	(29,992.69)
Expenses				
Marketing				
Planning				
VisaVues Domestic & International Editions	0.00	0.00	0.00	0.00
Total Planning	0.00	0.00	0.00	0.00
Collateral Materials				
Print Ultimate Bicycle Guide	0.00	0.00	0.00	0.00
Print Exhilarating Natural North FL Brochure	0.00	0.00	0.00	0.00
Total Collateral Materials	0.00	0.00	0.00	0.00
Website				
Website Blogs	8,900.00	0.00	4,250.00	(4,650.00)
Web Hosting & Maintenance Services	6,000.00	0.00	6,000.00	0.00
Total Website	14,900.00	0.00	10,250.00	(4,650.00)
Trade Shows				
Whistles & Other Promotional Items	0.00	0.00	0.00	0.00
Popup and/or Cloth Displays - VF In-Kind	0.00	0.00	0.00	0.00
Welcome Center Rack Space - VF In-Kind	0.00	0.00	0.00	0.00
Adventure Travel Training 4 Day-VF In-Kind	0.00	0.00	0.00	0.00
Consumer Influencer-VF In-Kind	0.00	0.00	0.00	0.00
VF Atlanta Camping & RV Show	0.00	0.00	0.00	0.00
VF New York Times Travel Show	0.00	0.00	0.00	0.00
VF Chicago RV & Camping Show	0.00	0.00	0.00	0.00
VF Toronto Outdoor Adventure Show	0.00	0.00	0.00	0.00
VF Washington DC Travel & Adventure Show	0.00	0.00	0.00	0.00
VF Florida Huddle 2022	0.00	0.00	1,260.41	1,260.41
DEO Georgia RV & Camper Show	7,500.00	0.00	0.00	(7,500.00)
DEO Atlanta Travel & Adventure Show	0.00	0.00	5,081.34	5,081.34
Total Trade Shows	7,500.00	0.00	6,341.75	(1,158.25)

The Original Florida Tourism Task Force
Income and Expenses - Budget vs. Actual
As of June 30, 2022

(These financial statements are unaudited)

	Budget	June 2022	Year to Date	Over/(Under) Budget
Advertising				
Digital Advertising Campaign 2021-22	0.00	0.00	0.00	0.00
FI Vacation Planner Print Ad 2021-22	0.00	0.00	8,303.25	8,303.25
Digital Retargeting Campaign 2021-22	0.00	0.00	0.00	0.00
Facebook Ad Campaign 2021-22 - In-Kind	0.00	0.00	0.00	0.00
FI Trans Map Print Advertisement 2021-22	9,000.00	0.00	9,000.00	0.00
Quarterly eNewsletters	11,000.00	1,000.00	5,315.96	(5,684.04)
Go! Adventure Planning Guide Virtual	0.00	0.00	0.00	0.00
Florida Travel & Lifestyles	0.00	0.00	1,350.00	1,350.00
Total Advertising	20,000.00	1,000.00	23,969.21	3,969.21
Total Marketing Expenses	42,400.00	1,000.00	40,560.96	(1,839.04)
Administration				
NCFRPC - Admin VF & DEO 2020-21	7,500.00	0.00	1,875.00	(5,625.00)
NCFRPC - Admin VF & DEO FY 2021-22	5,600.00	1,875.00	3,750.00	(1,850.00)
NCFRPC - Admin Program Fees	12,500.00	3,125.00	9,375.00	(3,125.00)
Bank Charges	200.00	0.00	0.00	(200.00)
Legal Advertising	300.00	0.00	0.00	(300.00)
Legal Expenses	300.00	0.00	61.25	(238.75)
Other Admin Expenses Miscellaneous	2,000.00	350.00	350.00	(1,650.00)
Postage	300.00	49.77	118.92	(181.08)
VF/DEO Travel Show Service Program Fee	1,100.00	0.00	1,100.00	0.00
Telephone	300.00	0.00	0.00	(300.00)
Total Administration	30,100.00	5,399.77	16,630.17	(13,469.83)
Memberships				
Visit Florida	400.00	0.00	0.00	(400.00)
Southeast Tourism Society	600.00	0.00	325.00	(275.00)
Florida Outdoor Writers Association	200.00	0.00	175.00	(25.00)
Ride with GPS	300.00	0.00	0.00	(300.00)
Total Memberships	1,500.00	0.00	500.00	(1,000.00)
Professional Enhancement				
SE Tourism Society Marketing College	5,175.00	1,900.00	1,900.00	(3,275.00)
Governor's Tourism Conference	1,725.00	0.00	0.00	(1,725.00)
Adventure Elevate Networking Conference	0.00	0.00	0.00	0.00
Adventure Elevate Networking Conference In-Kind	0.00	0.00	0.00	0.00

The Original Florida Tourism Task Force
Income and Expenses - Budget vs. Actual
As of June 30, 2022

(These financial statements are unaudited)

Total Professional Enhancement	<u>6,900.00</u>	<u>1,900.00</u>	<u>1,900.00</u>	<u>(5,000.00)</u>
	Budget	June 2022	Year to Date	Over/(Under) Budget
Internships				
Harvey Campbell Memorial Internship	6,250.00	1,337.28	2,477.25	(3,772.75)
Dean Fowler Internship	6,250.00	1,337.29	2,477.25	(3,772.75)
Total Internships	<u>12,500.00</u>	<u>2,674.57</u>	<u>4,954.50</u>	<u>(7,545.50)</u>
Retained Reserves				
Retained Reserves	24,500.00	0.00	0.00	(24,500.00)
Total Retained Reserves	<u>24,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(24,500.00)</u>
Total NonMarketing Expenses	<u>75,500.00</u>	<u>9,974.34</u>	<u>23,984.67</u>	<u>(51,515.33)</u>
Total Expenses	<u>117,900.00</u>	<u>10,974.34</u>	<u>64,545.63</u>	<u>(53,354.37)</u>
Net Income	<u>0.00</u>	<u>(10,974.34)</u>	<u>23,361.68</u>	<u>23,361.68</u>

ATTACHMENT 1 SCOPE OF WORK

1. PROJECT DESCRIPTION: Section 288.018(1), Florida Statutes (“F.S.”) establishes a matching grant program (the “Grant Program”) to provide funding to regionally based economic development organizations representing rural counties and communities for the purpose of building the professional capacity of their organizations. The Grant Program may also be used by an economic development organization to provide technical assistance to businesses within the rural counties and communities they serve.

The Original Florida Tourism Task Force d/b/a Visit Natural North Florida (“Grantee”) is an entity created and authorized pursuant to the Florida Interlocal Cooperation Act of 1969, section 163.01, F.S. Grantee promotes the natural historic and cultural attractions of the following counties: Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Taylor, Union, and Wakulla. The Grantee’s goal is to enhance the economy, image, and quality of life through expanded tourism in the counties under its jurisdiction. Grantee has been awarded grant funds under the Program to provide marketing and promotional services, market research, and professional enhancement training for the following counties that are designated as a Rural Area of Opportunity under Section 288.0656(2)(d), F.S.: Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Taylor, Union, and Wakulla (“RAOs”).

2. GRANTEE RESPONSIBILITIES: Grantee shall perform the tasks as defined in the Agreement and this Scope of Work prior to the end of the Agreement period:

2.1 Website Maintenance and Operation:

Continue to maintain, host, and operate its website, www.naturalnorthflorida.com. The website will keep potential visitors informed of attractions and events within the region. Website maintenance may include, but is not limited to verifying and updating existing content.

2.2 Electronic Newsletters:

Create and distribute electronic newsletters to potential visitors. Newsletters must include tourist-oriented attractions, facilities, and events within the RAOs. Grantee may request reimbursement for a maximum of four (4) electronic distributions. Grantee must include DEO Agreement Manager on electronic newsletter distribution list.

2.3 Website Blogs:

Post blogs on its website, www.naturalnorthflorida.com. Blogs must be informative to visitors of tourist-oriented attractions and facilities within the RAOs.

2.4 Exhibit at Domestic Travel Shows:

The task force must exhibit at a minimum of one (1) domestic travel show. At the shows, the Task Force must staff a booth, distribute brochures, guidebooks, and other materials pertaining to the region and answer questions raised by show attendees. A maximum of two (2) Task Force representatives must staff travel show booths.

2.5 Advertising:

The Task Force must engage in advertising campaigns consisting of online digital and/or print media advertising. At a minimum, the Task Force must place one (1) digital or one (1) print advertisement.

2.6 Literature Distribution:

Distribute a minimum of two thousand (2,000) pieces of literature at VISIT FLORIDA welcome centers or other locations during the term of this agreement. Grantee may request reimbursement for this task, up to a maximum of four (4) times during the agreement period.

2.7 Professional Enhancement Scholarships:

Provide professional enhancement scholarships to Grantee staff, board members, and representatives of member organizations to attend training opportunities related to economic and tourism development. Grantee may request reimbursement for in-person, on-line, or virtual training sessions.

2.8 Memberships in Professional Organizations:

Maintain current memberships or join professional organizations related to economic and tourism development.

- 2.9 Project Match:** Pursuant to section 288.018(1)(d), F.S., Grantee shall provide a minimum of **Twelve Thousand Five Hundred Dollars and Zero Cents (\$12,500.00)** in **non-state resources** as match for the Project, by the end of the Agreement Period. Grantee shall provide a letter and supporting documentation to DEO's Agreement Manager which demonstrates that the Grantee met its match requirements, including, but not necessarily limited to: the source of the contribution; the amount of each contribution, and a summary of all match contributions. DEO reserves the right to request any additional documentation DEO deems necessary to support the Grantee's claim that it has met the match requirements. **DEO shall retain five percent (5%) of the total grant award as a financial consequence if Grantee fails to provide proof of match funds.**

3. DEO'S RESPONSIBILITIES:

3.1 Monitor the ongoing activities and progress of Grantee as DEO deems necessary, to verify that all activities are being performed in accordance with the Agreement;

3.2 Perform Agreement management responsibilities as stated herein;

3.3 Reply to reasonable inquiries pursuant to the Agreement and,

3.4 Review Grantee's invoices for accuracy and thoroughness, and if accepted process invoices on a timely basis.

4. DELIVERABLES:

Grantee agrees to provide the following services as specified:

Deliverable No. 1 – Website Maintenance and Enhancements		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall maintain, host and operate website in accordance with the Scope of Work, Section 2.1.	<p>Grantee shall provide ongoing website hosting and operation, in accordance with Section 2.1, as evidenced by submission of the following:</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> • Copy of vendor agreement; • Invoice(s) from provider detailing work completed; • Proof of payment; and • Website analytics showing percentage of up time. 	<p>Failure to complete the Minimum Level of Service and the submission of required documentation in accordance with Section 2.1 shall result in non-payment.</p>

	<ul style="list-style-type: none"> • Invoice package in accordance with Section 6. of this Scope of Work. 	
Deliverable No. 2 – Electronic Newsletters		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall distribute Electronic Newsletters in accordance with the Scope of Work, Section 2.2.	<p>Grantee shall prepare and submit at least one (1) electronic newsletter, in accordance with Section 2.2, as evidence by submission of the required documentation below. Grantee may request reimbursement for a maximum of four (4) electronic newsletter distributions during the agreement period.</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> • Copies of electronic newsletter; • Copy of distribution list including DEO agreement manager; • Documentation of staff time associated with this deliverable; and • Invoice package in accordance with Section 6. of this Scope of Work. 	Failure to complete the Minimum Level of Service and the submission of required documentation in accordance with Section 2.2 will result in non-payment.
Deliverable No. 3 – Website Blogs		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall post blogs on Grantee's website in accordance with the Scope of Work, Section 2.3.	<p>Grantee shall post a minimum of one (1) blog on Grantee's website, in accordance with Section 2.3, as evidenced by submission of the following:</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> • Copy of blogger agreement; • Link to each blog; • Photographer release form if necessary; • Model release for if necessary; • Invoice(s) from blogger; and • Invoice package in accordance with Section 6. of this Scope of Work. 	Failure to complete the Minimum Level of Service and the submission of required documentation in accordance with Section 2.3 shall result in non-payment.
Deliverable No. 4 Exhibit at domestic travel shows		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall exhibit at domestic travel shows in accordance with the Scope of Work, Section 2.4.	<p>Grantee shall exhibit at a minimum of one (1) domestic travel show, in accordance with Section 2.4, as evidenced by submission of the following:</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> • A list of all exhibit shows, including the date and location of each show; • Copies of completed registrations for each travel show attended; • Copies of rental agreements, if applicable; 	Failure to complete the Minimum Level of Service and the submission of required documentation in accordance with Section 2.4 shall result in non-payment.

	<ul style="list-style-type: none"> Completed travel documentation for a maximum of two (2) travelers; and Invoice package in accordance with Section 6. of this Scope of Work. 	
Deliverable No. 5 – Advertising		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall conduct advertising campaign in accordance with the Scope of Work, Section 2.5.	<p>Grantee shall submit a minimum of one (1) digital or print media advertisement, in accordance with Section 2.5, as evidenced by submission of the following:</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> Copies of all print or digital advertisement; Copies of detailed invoice from provider; and Invoice package in accordance with Section 6. of this Scope of Work. 	Failure to complete the Minimum Level of Service and the submission of required documentation in accordance with Section 2.5 shall result in non-payment
Deliverable No. 6 – Literature Distribution		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall distribute literature in accordance with the Scope of Work, Section 2.6.	<p>Grantee shall submit a minimum of one (1) piece of literature. Grantee may request reimbursement a maximum of four (4) times during the agreement period.</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> One (1) sample of each brochure distributed; Copy of distribution list, distribution locations, and number of pieces of literature distributed; Copies of detailed invoice(s) from provider; and Invoice package in accordance with Section 6. of this Scope of Work. 	Failure to complete the Minimum Level of Service and the submission of required documentation in accordance with Section 2.6 will result in non-payment.
Deliverable No. 7 – Professional enhancement scholarships		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall provide Professional Enhancement Scholarships in accordance with the Scope of Work, Section 2.7.	<p>Grantee shall provide a minimum of one (1) Professional Enhancement Scholarship in accordance with Section 2.7, as evidenced by submission of the following:</p> <p>Required documentation:</p> <ul style="list-style-type: none"> Completed event registration forms; Invoice for registration fee; Agenda for each event; Summary on how attendance at the event built professional capacity; 	Failure to complete the Minimum Level of Service and the submission of the required documentation in accordance with Section 2.7 will result in non-payment.

	<ul style="list-style-type: none"> Completed travel documentation for each traveler if attending in-person training sessions; and Invoice package in accordance with Section 6. of this Scope of Work. 	
Deliverable No. 8 – Maintain memberships in professional organizations		
Tasks	Minimum Level of Service and Required Documentation	Financial Consequences
Grantee shall maintain current memberships or join professional organizations in accordance with Scope of Work, Section 2.8.	<p>Grantee shall maintain membership in a minimum of at least one (1) professional organization in accordance with Section 2.8, as evidenced by submission of the following:</p> <p>Required Documentation:</p> <ul style="list-style-type: none"> Copy of registration for each professional organization membership joined or maintained; and Invoice package in accordance with Section 6. of this Scope of Work. 	Failure to maintain the Minimum Level of Service and the submission of the required documentation in accordance with Section 2.8 shall result in non-payment.
Total Costs Not to Exceed: \$50,000.00		

COST SHIFTING: The deliverable amounts specified within the Deliverables section 4 table above are established based on the Parties' estimation of sufficient delivery of services fulfilling grant purposes under the Agreement in order to designate payment points during the Agreement Period; however, this is not intended to restrict DEO's ability to approve and reimburse allowable costs Grantee incurred providing the deliverables herein. Prior written approval from DEO's Agreement Manager is required for changes to the above Deliverable amounts that do not exceed **10%** of each deliverable total funding amount. Changes that exceed **10%** of each deliverable total funding amount will require a formal written amendment request from Grantee, as described in **MODIFICATION** section of the Agreement. Regardless, in no event shall DEO reimburse costs of more than the total amount of this Agreement.

5. REPORTING

5.1 Quarterly: Grantee shall provide a quarterly report listing all progress relating to the Deliverables in Section 4. Quarterly reports are due to DEO within 30 calendar days after the end of each quarter, until submission of the final invoice package. The ending dates for each quarter of the program year are April 30, 2022, July 31, 2022, October 31, 2022 and January 24, 2023. The quarterly report shall include a summary of project progress, indicating percentage of completion of each Deliverable, and all additional reports which are required pursuant to this Agreement, including but not limited to, reports documenting the positive return on investment to the State that results from Grantee's project and its use of Award Funds. The summary shall also include any issues or events occurring which affect the ability of the Grantee to meet the terms of this Agreement. **If all required reports and copies are not sent to DEO or are not completed in a manner acceptable to DEO, payments may be withheld until the reports are properly completed or otherwise allowable by law.**

5.2 Minority and Service-Disabled Veteran Business Enterprise Report: Grantee shall provide a Minority and Service-Disabled Veteran Business Enterprise Report with each invoice summarizing the participation of certified and non-certified minority and service-disabled veteran subcontractors and material suppliers for that period and the project to date. Grantee shall include the names, addresses, and dollar amount of each certified

and non-certified Minority Business Enterprise and Service-Disabled Veteran Enterprise participant. DEO's Minority Coordinator can be reached at (850) 245-7471 to answer concerns and questions.

5.3 Close-out Report: No later than 60 calendar days after the Agreement ends or is terminated, Grantee shall provide copies of all paid invoices to document completed work.

6. INVOICE SUBMITTAL AND PAYMENT SCHEDULE: DEO shall pay Grantee in accordance with the following schedule in the amount identified per deliverable in Section 4 above. The deliverable amount specified does not establish the value of the deliverable. In accordance with the requirements of s. 215.971(1), F.S., and the **Audit Requirements and Compliance** section of this Agreement, Grantee and its subcontractors may only expend funding under this Agreement for allowable costs resulting from obligations incurred during the Agreement period.

6.1 Grantee shall provide one invoice per quarter for all services rendered during the applicable period. Grantee shall submit invoices as set forth below to be eligible to receive and retain payment for the performance of duties and completion of deliverables set forth above. Grantee shall submit all documentation necessary to support Grantee's expenditures. DEO may request any information from Grantee that DEO deems necessary to verify that Grantee has performed the services for which payment is requested. Grantee's submission of each invoice package is Grantee's certification that it has performed the services and incurred the costs in compliance with all applicable laws and the terms of this Agreement. Grantee will provide invoices in accordance with the requirements of the Reference Guide for State Expenditures available at: <https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf>. Invoices must be legible and must clearly reflect the performance for which payment is sought. Payment does not become due under this Agreement until DEO accepts and approves the invoiced deliverable(s) and any required report(s). At DEO's option, Grantee may submit invoices electronically. Grantee shall submit its final invoice for payment to DEO no later than 60 days after this Agreement ends and DEO may, at DEO's sole and absolute discretion, refuse to honor any requests for payment submitted after this deadline.

6.2 Invoices must contain Grantee's name, address, federal employer identification number or other applicable Grantee identification number, the Agreement number, the invoice number, and the invoice period. Grantee shall submit the following documents with the itemized invoice:

6.2.1 A cover letter signed by Grantee's Agreement Manager certifying that the costs being claimed in the invoice package: (1) are specifically for the project represented to the State in the budget appropriation; (2) are for one or more of the components as stated in Section 4, Deliverables, of this Scope of Work; (3) have been paid; and (4) were incurred during the Agreement period;

6.2.2 Grantee's invoices shall include the date, period in which work was performed, amount of reimbursement, and work completed to date;

6.2.3 Travel documentation with a completed State of Florida Travel Reimbursement Form, <https://www.myfloridacfo.com/Division/AA/Forms/DFS-AA-15VoucherforReimbursement.xlsx>;

6.2.4 A copy of all supporting documentation for vendor payments;

6.2.5 A copy of the cancelled check(s) specific to the project; and

6.2.6 A copy of the bank statement that includes the cancelled check.

6.3 The State may require any other information from Grantee that the State deems necessary to verify that the services have been rendered under the Agreement.

Florida Department of Economic Opportunity
Fiscal Year 2021-22 Regional Rural Development Grant
(January 20, 2022 - January 19, 2023)
Proposed Deliverables and Cost Estimates
September 23, 2021

Cost Estimates	Deliverable
9/23/2021	
\$6,000.00	Website Hosting & Maintenance
\$0.00	VISIT FLORIDA Retargeting Campaign
\$5,100.00	Website Blogs
\$0.00	Town Blogs
\$0.00	Design and Print Collateral Material
\$7,500.00	Domestic Travel Shows (1 show)
\$9,000.00	Print Advertising (Florida Transportation Map)
\$0.00	Digital Advertising Campaign (Facebook, Google Adword search)
\$6,900.00	Scholarships (4 Scholarships)
\$0.00	VisaVues
\$1,500.00	Professional Organization Memberships
\$6,500.00	Quarterly eNewsletters
\$7,500.00	Administration
\$50,000.00	Total

Visit Natural **NORTH FLORIDA**

August 18, 2022

Ms. Pamela Portwood, Chief
Florida Department of Economic Opportunity
Division of Community Development
Bureau of Small Cities and Rural Communities
107 East Madison Street, MSC 160
Tallahassee, FL 32399-4120

RE: Fiscal Year 2021-22
Regional Rural Development Grant
2nd Quarter Deliverables Report

Dear Ms. Portwood:

At its August 18, 2022 meeting, The Original Florida Tourism Task Force reviewed and approved the second quarter report and reimbursement request for its Fiscal Year 2021-22 Regional Rural Development Grant.

Please find enclosed the second quarter Deliverables Report and an invoice in the amount of \$3,274.77 for the period May 1, 2022 through July 31, 2022 relative to the contract between **The Original Florida Tourism Task Force** and the Florida Department of Economic Opportunity. Also enclosed are a completed Minority and Service-Disabled Veteran Business Enterprise Report and a Compliance Certification form.

Thank you for your continuing support of The Original Florida Tourism Task Force and their mission of providing economic development opportunities through rural tourism development.

If you have any questions concerning this matter, please contact Lauren Yeatter, Senior Planner, at 352.955.2200, ext. 113.

Sincerely,



Craig Colton
Chair

Enclosures

The Original Florida Tourism Task Force
2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200 · 877.955.2199

Florida Department of Economic Opportunity
Fiscal Year 2021-22
Regional Rural Development Grant
Second Quarter Report
May 1, 2022 through July 31, 2022

Submitted August 18, 2022 by

The Original Florida Tourism Task Force
2009 NW 67th Place
Gainesville, Florida 32653-1603
352.955.2200

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**NARRATIVE
REGIONAL RURAL DEVELOPMENT GRANT
FISCAL YEAR 2021-22
SECOND QUARTER REPORT
May 1, 2022 through July 31, 2022**

COMPLIANCE CERTIFICATION FORM, QUARTERLY MINORITY VENDOR AND SERVICE-DISABLED VETERAN BUSINESS REPORT

Please find attached the Compliance Certification from and Minority Vendor and disabled veterans business report in Part B.

WEBSITE MAINTENANCE AND ENHANCEMENTS

WEBSITE MAINTENANCE AND HOSTING

The Task Force did not expend any funds during the second quarter for website maintenance and hosting.

TOPIC-CENTERED MICROSITES

The Task Force did not expend any funds during the second quarter for topic-centered microsites.

MARKETING AND PROMOTION

ELECTRONIC NEWSLETTERS

The Task Force created and distributed one electronic newsletter during the second quarter to over 3,000 email addresses. The Task Force spent \$1,000 on this item during the second quarter. A copy of the newsletter, timesheets documenting \$1,000 of staff time spent on the newsletter, as well as a Certificate of Indirect Costs are included in Part C.

WEBSITE BLOGS

The Task Force did not expend any funds during the second quarter for blogs.

UPDATE AND PRINT MARKETING MATERIALS

The Task Force did not expend any funds during the second quarter for updating and printing marketing materials.

DOMESTIC TRAVEL SHOWS

The Task Force did not expend any funds during the second quarter for domestic travel shows.

ADVERTISING CAMPAIGN

The Task Force did not expend any funds during the second quarter for advertising.

BROCHURE DISTRIBUTION

The Task Force expended \$49.77 during the second quarter for brochure distribution. Copies of the invoice and canceled check are included in Part D.

PROFESSIONAL ENHANCEMENT

PROFESSIONAL ENHANCEMENT SCHOLARSHIPS

The Task Force awarded to two scholarships for Task Force representatives to attend Southeast Tourism Society Marketing College during the second quarter. The Task Force expended \$1,900.00 during the second quarter for professional enhancement. Copies of the invoices and canceled check are included in Part E.

PROFESSIONAL ASSOCIATION ANNUAL MEMBERSHIPS

The Task Force expended \$325.00 during the second quarter for professional association annual memberships. Copies of the invoice and canceled check are included in Part F.

ADMINISTRATION

The Task Force did not expend any funds during the second quarter for administration.

PROOF OF FINANCIAL MATCH

Proof of Financial Match was provided as part of the first quarter report.

The Original Florida Tourism Task Force

Fiscal Year 2021-22 Regional Rural Development Grant

Second Payment Request

Listing of Invoices, Payments and Associated Checks

July 31, 2022

Name	Invoice Date	Invoice Number	Invoice Amount	Check Date	Check Number	Check Amount	Amount Charged to Grant
United Parcel Service	6/25/2022	951V4A262	\$49.77	7/14/2022	1590	\$49.77	\$49.77
Southeast Tourism Society Membership	1/24/2022	25107	\$325.00	6/2/2022	1588	\$3,825.00	\$325.00
Southeast Tourism Society Marketing College - Craig Colton	5/5/2022	25811	\$1,675.00	6/2/2022	1588	\$3,825.00	\$1,675.00
Southeast Tourism Society Marketing College - Danielle Perdue	6/1/2022	25912	\$225.00	6/2/2022	1588	\$3,825.00	\$225.00
North Central Florida Regional Planning Council - eNewsletter	6/30/2022	n/a	\$1,000.00	n/a	n/a	\$8,674.57	\$1,000.00
Total			\$3,274.77			\$20,199.34	\$3,274.77

n/a = not applicable

The Original Florida Tourism Task Force
FEID # 59-3534835

INVOICE

Agreement #: D0206

Invoice No. 2
Date: July 31, 2022

TO:

Florida Dept. of Economic Opportunity
Division of Community Development
Attn: Pamela Portwood
Chief, Bureau Small Cities & Rural Communities
107 E. Madison Street,
Caldwell Bldg. MSC 160
Tallahassee, FL 32399-1160

FOR:

The Original Florida Tourism Task Force
2009 NW 67th Place
Gainesville, FL 32653-1603
352-955-2200

DESCRIPTION		AMOUNT
Dates of Service: May 1, 2022 to July 31, 2022		
Deliverable 2 Electronic Newsletter Created and Distributed One Electronic Newsletter (Staff Time)		
Deliverable 6 Literature Distribution Distributed 400 brochures to Florida Welcome Center		
Deliverable 7 Professional Enhancement Scholarships Awarded to two scholarships for Southeast Tourism Society Marketing College		
Deliverable 8 Maintain memberships in professional organizations Purchased one membership		
Expenditures		
Staff time		\$1,000.00
Contractual Services		0.00
Memberships		325.00
Travel		0.00
Registrations		0.00
Shipping		49.77
Scholarships		1,900.00
TOTAL		\$ 3,274.77

Make all checks payable to The Original Florida Tourism Task Force FEID # 59-3534835

I certify, by evidence of my signature below, the above information is true and correct; the goods and services have been satisfactorily delivered and payment is now due. I understand that DEO and other state personal have authority to require additional documentation and/or conduct audits or inspections of grant records.



Craig Colton
Chair

8/18/22

Date

COMPLIANCE CERTIFICATION FORM

Grantee: The Original Florida Tourism Task Force		
Street Address: 2009 NW 67th Place		
City: Gainesville	ST: FL	Zip: 32653-1603
Phone: 352.955.2200	Email: yeatter@ncfrpc.org	

TO:

Department of Economic Opportunity
Bureau of Economic Development
The Caldwell Bldg.
107 East Madison Street, MSC 160
Tallahassee, FL 32399

DESCRIPTION: Deliverables Including Minimum Performance Standards	Invoice Period: (dates)
Invoice # 2 (attached)	May 1, 2022 to Jul 31, 2022
1 Electronic Newsletter	\$1,000.00
400 Brochures Distributed	\$49.77
2 Scholarships	\$1,900.00
1 Membership	\$325.00
INVOICE AMOUNT	\$3,274.77

Recipient Certification:

I certify, by evidence of my signature below, the above information is true and correct; the goods and services have been satisfactorily delivered and payment is now due. I understand that DEO and other state personnel have authority to require additional documentation and/or conduct audits or inspections of grant records.

Name Printed: Craig Colton Title: Chair

Signature:  Date: 8/18/22

DEO Agreement Manager Certification:

I certify, by evidence of my signature below, the above information is true and correct to the best of my knowledge; the goods and services have been satisfactorily received and payment is now due.

DEO Agreement Manager Signature: _____

Title: _____ Date: _____

DEPARTMENT OF ECONOMIC OPPORTUNITY
MINORITY SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE REPORT

Company Name: The Original Florida Tourism Task Force Invoice #: 2 Date: 8/18/22

Contract Amount: \$50,000

MBE Participation Amount: \$ MBE Percentage: 0%

DV Participation Amount: \$ DV Percentage: 0%

MINORITY BUSINESS ENTERPRISE (MBE)

**Include consultants, sub-contractors, travel agents, etc. who provided services on this project

**Minority Business Enterprise	Description	** MBE Status	State Certified MBE (Yes or No)	MBE Contract \$ Amount	\$ Amount this Invoice	Total Paid	Balance Due	Project Type (Commodities or Contractual Services)
				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	
TOTALS				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	

**Certified MBE: H - African American I - Hispanic J - Asian/Hawaiian K - Native American M - American Women
Non-Certified MBE: N - African American O - Hispanic P - Asian/Hawaiian Q - Native American R - American Women

SERVICE-DISABLED VETERAN (DV) BUSINESS ENTERPRISE

**Include consultants, sub-contractors, travel agents, etc. who provided services on this project

**Service-Disabled Veteran Business Enterprise	Description	** DV Status	State Certified DV (Yes or No)	DV Contract \$ Amount	\$ Amount this Invoice	Total Paid	Balance Due	Project Type (Commodities or Contractual Services)
				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	
TOTALS				\$ -	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	\$ -	

*Certified DV: W - Service-Disabled Veteran Business
**Non-Certified DV: Y - Service-Disabled Veteran Business



AAA Threads 2022

November 14, 2022 – November 15, 2022

9:00 AM-5:00 PM

🕒 Viewing in Eastern Time

For the first time ever, AAA NE is bringing it's annual conference outside of New England. VISIT FLORIDA is the host destination and is offering partners opportunities to meet with and train 200 of the top AAA NE agents during the first day of the event, Florida Day! The second day is open to non-Florida suppliers and vendors.

When: November 14 & 15, 2022 with post FAM opportunities

Where: Caribe Royale Orlando, Orlando, FL

Tentative Agenda:

11/14/22

- Welcome Breakfast
- Florida Destination Trainings (SOLD OUT)
- Florida Day Lunch
- Florida Day Tradeshow with Appointments
- Offsite Evening Event

11/15/22

- Open Tradeshow (All Suppliers in addition to FL)

Florida Day Package \$1,000

Includes:

- One Delegate Badge
- One Tradeshow Booth (both Nov 14 & 15)
- Seat at the Florida Breakfast & Lunch
- Access to offsite Florida evening networking event

[Register Now](#)

[Already registered?](#)

[Contact Us](#)

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[Privacy Policy](#)

The Original Florida Tourism Task Force MEMBERS as of 9/23/2021

ALACHUA COUNTY

(\$15,000 - 3 votes)

Brian Avery

Lecturer

University of Florida Department of Sport
Management and Director of Engaged Learning
and Outreach

FLG 302 P.O. Box 118208

Gainesville, FL 32611

(w) 352.294.6922

brian@briandavery.com

Ron Gromoll

Lecturer and Internship Coordinator

University of Florida Department of Tourism,
Hospitality & Event Management

FLG 190A, P.O. Box 118205

Gainesville, FL 32611

(w) 352.294.3064

rgromoll@ufl.edu

Elizabeth Reyes, APR, CPRC

Sales and Marketing Manager

Visit Gainesville, Alachua County

352.260.5786

ereyes@alachuacounty.us

BRADFORD COUNTY

(\$3,000 - 2 votes)

William Sexton, Vice-Chair

Bradford County Attorney

945 North Temple Avenue

Starke, FL 32091-2210

(w) 904.368.3902

will_sexton@bradfordcountyfl.gov

The Honorable Daniel Riddick

Bradford County

Board of County Commissioners

945 North Temple Avenue

Starke, FL 32091

(w) 352.473.7033

(o) 904.966.6327

(f) 352.473.5907

bccriddick@yahoo.com

COLUMBIA COUNTY

(\$8,000 3 votes)

Rod Butler

General Manager

Holiday Inn Hotel and Suites

213 SW Commerce Boulevard

Lake City, FL 32025-1501

(w) 386.487.1080

gm@hilakecityfl.com

Alden Rosner

Sports Marketing Director

Columbia County

Tourist Development Council

P.O. Box 1847

Lake City, FL 32056

(w) 386.719.1453

arosner@columbiacountyfla.com

www.southsidesportscomplex.com

Paula R. Vann

Executive Director

Columbia County

Tourist Development Council

P.O. Box 1847

Lake City, FL 32056

(w) 386.758.1312

pvann@columbiacountyfla.com

www.springsrus.com

DIXIE COUNTY

(\$3,000 - 2 votes)

The Honorable Ryan Fulford

Cross City Councilmember

Town of Cross City

P.O. Box 417

Cross City, FL 32628

(w) 352.498.3306

councilseat3@townofcrosscity.com

Russ McCallister

Suwannee Guides and Outfitters

PO Box 1345

Old Town, FL 32680

(w) 352.542.8331

(h) 352.325.1520

(c) 352.258.0189

russ776@bellsouth.net

www.visitdixie.com

www.suwanneeguides.com

GILCHRIST COUNTY

(\$2,000 - 2 votes)

Bryan M. Freeman Jr.

Hart Springs Park Manager
4240 SW 86th Ave.
Bell, FL 32619
(w) 352.463.3444
(c) 352.318.3120
bfreeman@gilchrist.fl.us

Patricia Watson

Executive Administrative Assistant
City of Trenton
500 North Main Street
Trenton, FL 32693
(w) 352.463.4000
pwatson@trentonflorida.org

HAMILTON COUNTY

(\$1,000 - 2 votes)

Chadd Mathis

Economic Development Director
Hamilton County Development Authority
1153 US Hwy 41 NW Suite 4
Jasper, Florida 32052
(w) 386.855.1426
cmathis@hamiltoncda.org

Mia Mauldin

Hamilton County Tourism Development/
Planning, Land Use, and Zoning
1153 US Hwy 41 NW
Jasper, Florida 32052
(w) 386.792.6639
hamiltontdc@windstream.net

JEFFERSON COUNTY

(\$2,000 - 2 votes)

Katrina Richardson

Executive Director
Monticello-Jefferson County
Chamber of Commerce
420 West Washington Street
Monticello, FL 32344
(w) 850.997.5552
info@monticellojeffersonfl.com

David Ward

Monticello-Jefferson County
Tourism Development Council
420 West Washington Street
Monticello, FL 32344
(w) 850.519.5543
dwardpa@embarqmail.com

LAFAYETTE COUNTY

(\$1,000 - 1 vote)

Craig Colton, Chair

Suwannee River Rendezvous
828 NE Primrose Road
Mayo, FL 32066
(w) 386.294.2510
craigcolton@suwanneeriverrendezvous.com

LEVY COUNTY

(\$4,000 - 2 votes)

Carol McQueen

9207 Florida Street
Fanning Springs, FL 32693
(h) 352.221.2946
carolmcqueen44@gmail.com

Tisha Whitehurst

Director
Levy County Visitors Bureau
607 South West 1st Avenue
Williston, FL 32696
(w) 352.528.4030
tourism@visitnaturecoast.com

MADISON COUNTY

(\$3,000 - 2 votes)

Jackie Blount

Madison County
Chamber of Commerce & Tourism
182 NW College Loop
Madison, FL 32340
(c) 850.673.1046
jacquelyneblount@yahoo.com

Marlene Squires-Swanson

Executive Director
Madison County
Chamber of Commerce & Tourism
182 NW College Loop
Madison, FL 32340
(w) 850.973.2788
marlene@madisonfl.org

SUWANNEE COUNTY

(\$4,000 - 2 votes)

Charissa Setzer

Marketing Coordinator
Suwannee County
Tourism Development Council
220 Pine Avenue SW
Live Oak, FL 32064
(w) 386.330.2220
(c) 386.688.3871
charissas@suwcountyfl.gov
www.visitsuwannee.com

Teena Peavy, Secretary/Treasurer

Marketing Director
Spirit of the Suwannee Music Park
3076 95th Drive
Live Oak, Florida 32060
(w) 386.364.1683
teena@musicliveshere.com
www.musicliveshere.com

TAYLOR COUNTY

(\$4,000 - 2 votes)

Dawn Perez

Executive Director
Taylor County Chamber of Commerce
428 North Jefferson Street
Perry, FL 32347
(w) 850.584.5366
(c) 850.843.0992
taylorchamber@fairpoint.net
www.taylorcountychamber.com

Sandy Beach

20845 Keaton Beach Drive
Perry, FL 32348
850.578.2898
(c) 850.843.1546
sandybeach8431546@gmail.com

UNION COUNTY

(\$1,000 - 1 vote)

Dale Walker

City Manager
City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054-2016
(w) 386.496.3401
dwalker@cityoflakebutler.com

WAKULLA COUNTY

(\$3,000 - 2 votes)

Natalie Knowles

Procurement and Contract Coordinator
Wakulla County Board of County
Commissioners
3093 Crawfordville Hwy.
Crawfordville, FL 32327
(w) 850.926.0919
nknowles@mywakulla.com
www.visitwakulla.com

Thomas Herndon

Outreach Coordinator
Wakulla County Tourist Development Council
P.O. Box 1263
Crawfordville, FL 32327
(w) 850.745.7713
therndon@mywakulla.com
www.visitwakulla.com

STAFF***Lauren Yeatter***

Senior Planner
Visit Natural North Florida
2009 NW 67th Place
Gainesville, FL 32653
(w) 352.955.2200 ext. 113
yeatter@ncfrpc.org
www.visitnaturalnorthflorida.com

Scott R. Koons

Executive Director
Visit Natural North Florida
2009 NW 67th Place
Gainesville, FL 32653
(w) 352.955.2200 ext. 101
koons@ncfrpc.org

:\original florida\members & volunteers\of member list 4-21-
2022.docx

**THE ORIGINAL FLORIDA TOURISM TASK FORCE
VOLUNTEERS, CONSULTANTS AND OTHERS**

as of 9/23/2021

VOLUNTEERS, CONSULTANTS AND OTHERS

Donna Creamer - Travel Show Coordinator

Staff Assistant

Gilchrist County Tourist Development Council

209 SE 1st Street

Trenton, FL 32693

(w) 352.463.3198

(c) 352.210.1827

dcreamer@gilchrist.fl.us

www.VisitGilchristCounty.com

Jo Clark - Blogger

319 14th Avenue South

Surfside Beach, SC29575

(c) 843.446.4441

jo@southernexposure.us

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2022
Visit Natural North Florida
Meeting Dates and Counties



Third Thursday of each month, subject to change with advance notice.

January 13:	<u>CANCELLED</u>
February 24:	<u>Suwannee County</u>
March 17:	<u>Wakulla County</u>
April 21:	<u>Jefferson County</u>
May 19:	<u>Madison County</u>
June 16:	<u>Taylor County</u>
July 21:	<u>Dixie County</u>
August 18:	<u>Lafayette County</u>
September 15:	<u>Gilchrist County</u>
October 20:	<u>Columbia County</u>
November 17:	<u>Levy County</u>
December 16:	<u>Alachua County (Council Office)</u>

Alachua	
Bradford	
Columbia	✓
Dixie	✓
Gilchrist	✓
Hamilton	
Jefferson	✓
Lafayette	✓
Levy	✓
Madison	✓
Suwannee	✓
Taylor	✓
Union	
Wakulla	✓

